



PayGate

User guide

Empowering
Communities to Progress.

 **HypoVereinsbank**
Member of  **UniCredit**

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Features edition “plus”

- Multibanking
- Account groups
- Dashboard: pending orders
- Customise dashboard
- Foreign transfer: instruction codes
- SEPA mandate confirmation letter

8

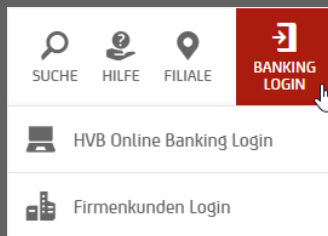
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Further Help



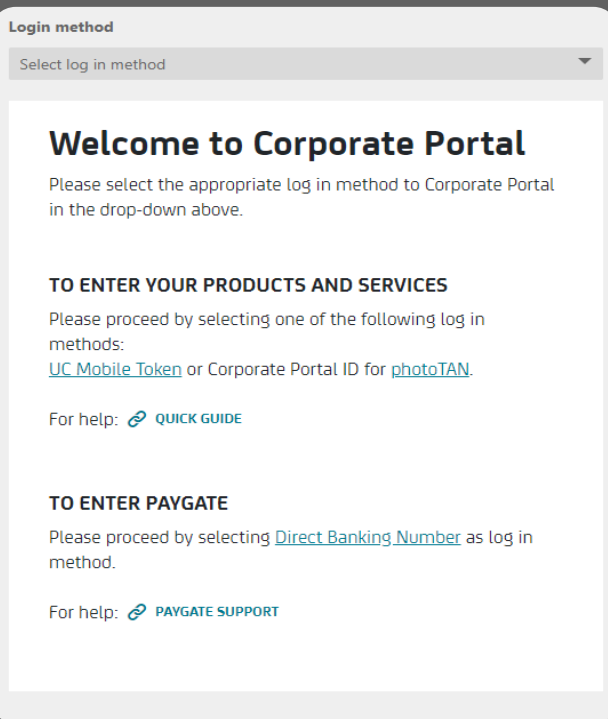


Corporate Portal



Login to Corporate Portal

To log in to the Corporate Portal, please go to hvb.de and click on the red “Banking Login” button in the top right corner and select “Corporate Customer Login”.



Welcome to the Corporate Portal login

An explanation of the different login methods is given here. To use PayGate, your Direct Banking Number is required.



Support



Security

**Login method**

Select log in method

Select log in method

UC Mobile Token

photoTAN

Direct Banking Number

Demo Login

**Choosing the login method**

For PayGate, simply select the “Direct Banking Number” option in the drop-down menu...

TO ENTER YOUR PRODUCTS AND SERVICES

Please proceed by selecting one of the following log in methods:

[UC Mobile Token](#) or Corporate Portal ID for [photoTAN](#)

For help: [QUICK GUIDE](#)

TO ENTER PAYGATE

Please proceed by selecting [Direct Banking Number](#) as log in method.

For help: [PAYGATE SUPPORT](#)



Support



Security



Login method

Direct Banking Number

Welcome

This Login method is only usable by PayGate users.

Please always check the correctness of the browser URL: ⓘ

🔒 <https://corporateportal.unicreditgroup.eu/...>

Direct Banking Number ⓘ

Password (Direct Banking PIN) ⓘ

Login

[FORGOT PASSWORD? >](#)

[RECOGNIZE PHISHING WEBSITES >](#)

... and log in as usual with your Direct Banking Number and the selected security medium.



Support



Security



Your services

Access to the services already activated for you

[ALL](#)[INTERNET BANKING](#)[COMMUNICATION](#)[OTHER SERVICES](#)**SMART DATA**[ACCESS >](#)**COMMUNICATION
SUITE**[ACCESS >](#)**DIGITAL
ADMINISTRATION**[ACCESS >](#)[INTERNET BANKING](#)**PAYGATE**[ACCESS >](#)

DASHBOARD

The Corporate Portal dashboard provides at-a-glance access to important information from your services.

[Go to dashboard](#)

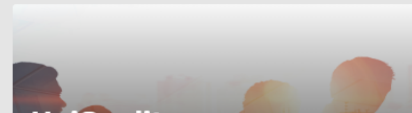
Tailored for your business

Find out more on UniCredit's digital offer and request for the activation or more information on the new services tailored for your business.

Highlights



Discover more





Your services

Access to the services already activated for you

ALL

INTERNET BANKING

COMMUNICATION

OTHER SERVICES

The new PayGate in the Corporate Portal

Welcome to the new eBanking area of our Corporate Portal. Here you have access to a wide range of functions to help you manage your finances efficiently.

INTERNET BANKING



PAYGATE
ACCESS >



DASHBOARD

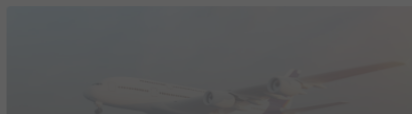
The Corporate Portal dashboard provides at-a-glance access to important information from your services.

[Go to dashboard](#)

Tailored for your business

Find out more on UniCredit's digital offer and request for the activation or more information on the new services tailored for your business.

Highlights



Discover more





Good morning, Maria

Make a new order

Overview from All Accounts

CURRENT BALANCE REFRESH

EUR ACCOUNTS ALL ACCOUNTS

1.054.261,55 EUR

PENDING ORDERS

5 orders to sign

OPEN SEPA CT

0 orders

GO TO SIGN

OTHER OPEN ORDERS

5 orders

GO TO SIGN

COVERNOTES

0 orders

GO TO SIGN

ACCOUNTS

VIEW ALL ACCOUNTS

Dave DE21 1002 0890 EUR Last update 12.03.2025, 10:14

KONTOKORRENTKONTO HypoVereinsbank

CURRENT BALANCE 956.872,05 EUR

Homepage

After accessing PayGate, you will enter the homepage of your dashboard.

Rie DE74 7632 0072 EUR Last update 12.03.2025, 10:14


KONTOKORRENTKONTO HypoVereinsbank






CURRENT BALANCE 0,00 EUR



Homepage

Please note that the [display of pending orders](#) and the [individual customization of the dashboard](#) are only available to PayGate edition “plus” users.

 **Ri**

DE74 7632 0072     •  EUR


Last update 12.03.2025, 10:14

KONTOKORRENTKONTO

HypoVereinsbank

CURRENT BALANCE

0,00 EUR

 **Ri**

KONTOKORRENTKONTO

CURRENT BALANCE

CASH FLOW · Last 5 weeks


EUR ACCOUNTS ▾ ALL ACCOUNTS ▾

INCOMING TRANSACTIONS

20.246,38 EUR

OUTGOING TRANSACTIONS


-1.937,46 EUR



LATEST TRANSACTIONS · Last 7 days

INCOME AND OUTGOING ▾


PREISE/ENTGELTE

UNSERE REF 28532020 

-11,50 EUR

07.03.2025


PREISE/ENTGELTE

UNSERE REF 31134020 

-20,00 EUR

07.03.2025


PREISE/ENTGELTE

UNSERE REF 31134020 

-20,00 EUR

07.03.2025


CASH POOLING ÜBERTRAG

UEBERTRAG AN 272 

20,00 EUR

07.03.2025


CASH POOLING ÜBERTRAG

UEBERTRAG AN 272 

20,00 EUR

07.03.2025

CASH POOLING ÜBERTRAG









UEBERTRAG AN 272 

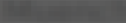
11,50 EUR

07.03.2025 ▾


 CUSTOMIZE DASHBOARD



-  DASHBOARD
-  ACCOUNTS
-  ORDERS
-  ONLINE SERVICES
-  CONTACTS
-  SETTINGS
-  SUPPORT
-  USER MANUAL

Good morning, Maria 

Overview from All Accounts

CURRENT BALANCE  REFRESH

1.054.261,55 EUR

PENDING ORDERS5 orders to sign

OPEN SEPA CT

0 orders

GO TO SIGN >

OTHER OPEN ORDERS



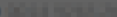



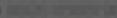





5 orders

GO TO SIGN >

COVERNOTES

0 orders

GO TO SIGN >

ACCOUNTS VIEW ALL ACCOUNTS >			
	<div>Dave </div> <div>DE21 1002 0890   EUR</div> <div>Last update 12.03.2025, 10:14</div>	<div>KONTOKORRENTKONTO</div> <div>HypoVereinsbank</div>	<div>CURRENT BALANCE</div> <div>956.872,05 EUR</div>
	<div>Rima </div> <div>DE02 7002 0270   EUR</div> <div>Last update 12.03.2025, 10:14</div>	<div>KONTOKORRENTKONTO</div> <div>HypoVereinsbank</div>	<div>CURRENT BALANCE</div> <div>0,00 EUR</div>
	<div>Rima </div> <div>DE74 7632 0072   EUR</div> <div>Last update 12.03.2025, 10:14</div>	<div>KONTOKORRENTKONTO</div> <div>HypoVereinsbank</div>	<div>CURRENT BALANCE</div> <div>0,00 EUR</div>

Quick access bar

By clicking the icons, you have direct access to other functions of the Corporate Portal if you are using it. The timer shows the time until automatic logout. If you are inactive for more than 5 minutes, the session is automatically closed by the system in accordance with legal requirements.

Make a new order 



Good morning, Maria

Make a new order

Overview from All Accounts

CURRENT BALANCE REFRESH

EUR ACCOUNTS ALL ACCOUNTS

1.054.261,55 EUR

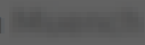
Current balance


5 orders to sign


This display shows you the total balance of the selected currency. You can use the filter function to change the currency.


ACCOUNTS				VIEW ALL ACCOUNTS
	Dave	KONTOKORRENTKONTO	CURRENT BALANCE	
	DE21 1002 0890	HypoVereinsbank	956.872,05 EUR	
	Last update 12.03.2025, 10:14			
	Rima	KONTOKORRENTKONTO	CURRENT BALANCE	
	DE02 7002 0270	HypoVereinsbank	0,00 EUR	
	Last update 12.03.2025, 10:14			
	Rima	KONTOKORRENTKONTO	CURRENT BALANCE	
	DE74 7632 0072	HypoVereinsbank	0,00 EUR	
	Last update 12.03.2025, 10:14			





Good morning, Maria 

Make a new order 

Overview from All Accounts 










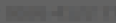

CURRENT BALANCE  REFRESH

EUR ACCOUNTS  ALL ACCOUNTS 

1.054.261,55 EUR

PENDING ORDERS 5 orders to sign

Account overview
 The account overview provides a comprehensive overview of all your accounts in one place.
 See your available account balance and your credit limits immediately.

ACCOUNTS VIEW ALL ACCOUNTS 			
	Dave  DE21 1002 0890   EUR Last update 12.03.2025, 10:14	KONTOKORRENTKONTO HypoVereinsbank	CURRENT BALANCE 956.872,05 EUR
	Ri  DE02 7002 0270   EUR Last update 12.03.2025, 10:14	KONTOKORRENTKONTO HypoVereinsbank	CURRENT BALANCE 0,00 EUR
	Ri  DE74 7632 0072   EUR Last update 12.03.2025, 10:14	KONTOKORRENTKONTO HypoVereinsbank	CURRENT BALANCE 0,00 EUR



ACCOUNTS

ORDERS




ONLINE SERVICES

CONTACTS

SETTINGS

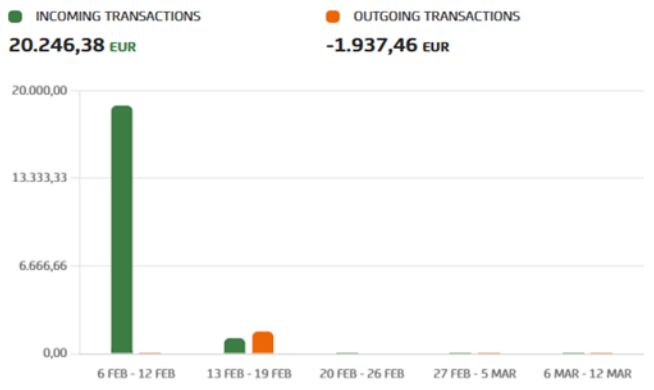
SUPPORT

USER MANUAL

<div>  </div> <div> Ri </div> <div> DE02 7002 0270 </div> <div> <div>EUR</div> </div> <div> HypoVereinsbank </div> <div> KONTOKORRENTKONTO </div> <div> CURRENT BALANCE </div> <div> 0,00 EUR </div> <div> Last update 12.03.2025, 10:14 </div>
<div>  </div> <div> Ri </div> <div> DE74 7632 0072 </div> <div> <div>EUR</div> </div> <div> HypoVereinsbank </div> <div> KONTOKORRENTKONTO </div> <div> CURRENT BALANCE </div> <div> 0,00 EUR </div> <div> Last update 12.03.2025, 10:14 </div>
<div>  </div> <div> Ri </div> <div> </div> <div> </div> <div> </div> <div> KONTOKORRENTKONTO </div> <div> CURRENT BALANCE </div> <div> </div> <div> </div>

CASH FLOW · Last 5 weeks

EUR ACCOUNTS
 ALL ACCOUNTS



Graphical cash flow

Track your finances with a clear graphical representation.

PREISE/ENTGELTE	-20,00 EUR	07.03.2025
PREISE/ENTGELTE	-20,00 EUR	07.03.2025
CASH POOLING ÜBERTRAG	20,00 EUR	07.03.2025
CASH POOLING ÜBERTRAG	20,00 EUR	07.03.2025
CASH POOLING ÜBERTRAG	11,50 EUR	07.03.2025



ACCOUNTS

ORDERS

ONLINE SERVICES

CONTACTS

SETTINGS

SUPPORT

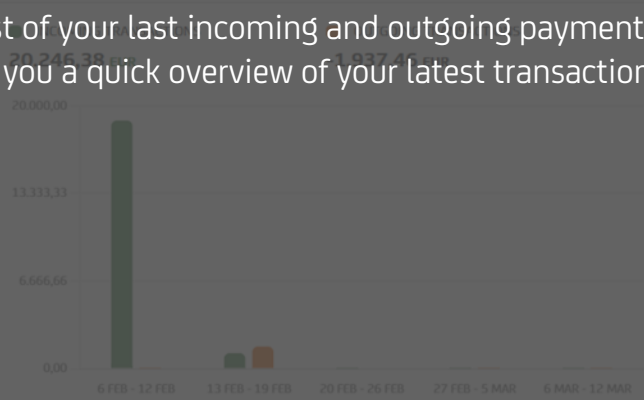
USER MANUAL

	Ri...	KONTOKORRENTKONTO	CURRENT BALANCE
DE02 7002 0270	EUR	HypoVereinsbank	0,00 EUR
Last update 12.03.2025, 10:14			

	Ri...	KONTOKORRENTKONTO	CURRENT BALANCE
DE74 7632 0072	EUR	HypoVereinsbank	0,00 EUR
Last update 12.03.2025, 10:14			

	Ri...	KONTOKORRENTKONTO	CURRENT BALANCE
--	-------	-------------------	-----------------

CASH FLOW · Last 5 weeks



Latest transactions

A detailed list of your last incoming and outgoing payments gives you a quick overview of your latest transaction.

LATEST TRANSACTIONS · Last 7 days

INCOME AND OUTGOING

PREISE/ENTGELTE	-11,50 EUR
UNSERE REF 28532020	07.03.2025
PREISE/ENTGELTE	-20,00 EUR
UNSERE REF 31134020	07.03.2025
PREISE/ENTGELTE	-20,00 EUR
UNSERE REF 31134020	07.03.2025
CASH POOLING ÜBERTRAG	20,00 EUR
UEBERTRAG AN 272	07.03.2025
CASH POOLING ÜBERTRAG	20,00 EUR
UEBERTRAG AN 272	07.03.2025
CASH POOLING ÜBERTRAG	11,50 EUR
UEBERTRAG AN 272	07.03.2025



DASHBOARD



ACCOUNTS



ORDERS



ONLINE SERVICES



CONTACTS



SETTINGS



SUPPORT



USER MANUAL

Accounts

Overview from **All Accounts**

Current balance [REFRESH](#)

EUR ACCOUNTS BALANCE

1.054.261,55 EUR

ZAR ACCOUNTS BALANCE

1.384.137,23 ZAR

HUF ACCOUNTS BALANCE

1.319.788,08 HUF

CZK ACCOUNTS BALANCE

458.538,57 CZK

RON ACCOUNTS BALANCE

312.898,48 RON

PLN ACCOUNTS BALANCE

103.784,06 PLN

BGN ACCOUNTS BALANCE

24.483,21 BGN

TRY ACCOUNTS BALANCE

-894,96 TRY

Search for account type, IBAN, bank, currency, etc

SHOW FILTERS

GRID VIEW

LIST VIEW

CURRENT ACCOUNTS

Dave

DE21 1002 0890 · EUR

KONTOKORRENTKONTO · HYPOVEREINSBANK

Last updated 12.03.2025, 10:14



Rim

DE02 7002 0270 · EUR

KONTOKORRENTKONTO · HYPOVEREINSBANK

Last updated 12.03.2025, 10:14



Current accounts

Choose between grid view or list view to organize and view your accounts according to your preferences. The total balances of all your accounts are also displayed cumulatively by currency.

[EXPORT](#)



Transaction overview

Selecting an account in the account overview takes you to the transaction overview where you can activate various filter functions (period or details of an individual booking) and export this data.

CURRENT BALANCE
 16,500,97 EUR

TRANSACTION OVERVIEW

ACCOUNT MANAGEMENT

MAKE A NEW ORDER

Latest transactions

1 M 3 M 6 M 1 Y 2 Y YTD

TIME-PERIOD: 10.02.2025 - 12.03.2025

Last updated 12.03.2025, 10:56

REFRESH

SORTED BY BOOKING DATE

PURPOSE	BOOKING DATE	VALUTA DATE	AMOUNT
✓ ÜBERWEISUNG (DIRECT BANKING 141805)	24.02.2025	24.02.2025	-12,00 EUR
✓ ÜBERWEISUNG (DIRECT BANKING)	20.02.2025	20.02.2025	-1,60 EUR
✓ ÜBERWEISUNG (DIRECT BANKING ANTON)	18.02.2025	18.02.2025	-1.500,00 EUR
✓ Katja	17.02.2025	17.02.2025	1.000,00 EUR
✓ SEPA-GUTSCHRIFT KATJA	12.02.2025	12.02.2025	5.500,00 EUR
✓ SEPA-GUTSCHRIFT	12.02.2025	12.02.2025	1.309,00 EUR

8 payments

EXPORT



[BACK TO ACCOUNT'S OVERVIEW](#)

Ro

01.12.2025

TRANSACTION OVERVIEW

Latest transactions

Last updated: 12.12.2025, 10:50

Search

Filter

UNIONBANK DIRECT BANKING

UNIONBANK DIRECT BANKING

UNIONBANK DIRECT BANKING

ROSA BANKING

ROSA BANKING

ROSA BANKING

Export file formats

The supported file formats for exporting the transaction overview are CSV, EXCEL, and PDF files.

Select file format



You can select up to 100 transactions at a time. Select your preferred file format to proceed.



CSV FILE
(.csv)



EXCEL FILE
(.xls)




PDF FILE
(.pdf)

Cancel





Accounts



Overview from All Accounts

Current balance  REFRESH







EUR ACCOUNTS BALANCE 1.054.261,55 EUR	ZAR ACCOUNTS BALANCE 1.384.137,23 ZAR	CNY ACCOUNTS BALANCE 1.054.261,55 CNY	CZK ACCOUNTS BALANCE 458.538,57 CZK
RON ACCOUNTS BALANCE 312.898,48 RON	PLN ACCOUNTS BALANCE 103.784,06 PLN	BGN ACCOUNTS BALANCE 24.483,21 BGN	TRY ACCOUNTS BALANCE -894,96 TRY

 Search for account type, IBAN, bank, currency, etc

 SHOW FILTERS

 GRID VIEW
  LIST VIEW

CURRENT ACCOUNTS

<div> <div> Dave  </div> <div> DE21 1002 0890   EUR </div> <div> KONTOKORRENTKONTO • HYPOVEREINSBANK </div> <div> Last updated 12.03.2025, 10:14 </div> </div> <div> CURRENT BALANCE 956.872,05 EUR </div>	<div> <div> Rina  </div> <div> DE02 7002 0270   EUR </div> <div> KONTOKORRENTKONTO • HYPOVEREINSBANK </div> <div> Last updated 12.03.2025, 10:14 </div> </div> <div> CURRENT BALANCE 0,00 EUR </div>
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Account statements

Account statements will be sent to you as you have agreed with the bank, i.e. either on paper or digitally. In the case of digital delivery, the account statements are made available to PayGate via the Communication Suite. Simply click on the envelope to go directly to the Communication Suite.



DASHBOARD



ACCOUNTS



ORDERS



ONLINE SERVICES



CONTACTS



SUPPORT



USER MANUAL

Account management

Selecting an account in the account overview and clicking on the box “Account management” allows you to see detailed information about the chosen account. It is also possible to give each account a separate name within PayGate using the alias function.

TRANSACTION OVERVIEW

ACCOUNT MANAGEMENT

MAKE A NEW ORDER

ACCOUNT MANAGEMENT

ACCOUNT DETAILS

ALIAS NAME

ADD ALIAS NAME

ACCOUNT OWNER

Bernd

IBAN

DE90 5032 0191

BIC / SWIFT

HYVEDEMM430

BANK NAME

HypoVereinsbank

ACCOUNT TYPE

Current Account

CURRENCY

EUR

DESCRIPTION (FROM DIRECT BANKING)

HVB BusinessKonto 4You

CREDIT LINE

CREDIT LINE LIMIT

0,00 EUR



Accounts

Overview from

All Accounts

Current balance
 REFRESH

EUR ACCOUNTS BALANCE 1.054.261,55 EUR	ZAR ACCOUNTS BALANCE 1.384.137,23 ZAR	HUF ACCOUNTS BALANCE 1.319.788,08 HUF	CZK ACCOUNTS BALANCE 458.538,57 CZK
RON ACCOUNTS BALANCE 312.898,48 RON	PLN ACCOUNTS BALANCE 103.784,06 PLN	BGN ACCOUNTS BALANCE 24.483,21 BGN	TRY ACCOUNTS BALANCE -894,96 TRY

Overview of your accounts
as grid view

SHOW FILTERS

GRID VIEW

LIST VIEW

CURRENT ACCOUNTS

Dave

DE21 1002 0890

KONTOKORRENTKONTO · HYPOVEREINSBANK

Last updated 12.03.2025, 10:14

CURRENT BALANCE

956.872,05 EUR

Rim

DE02 7002 0270

KONTOKORRENTKONTO · HYPOVEREINSBANK

Last updated 12.03.2025, 10:14

CURRENT BALANCE

0,00 EUR

14 accounts
 [EXPORT >](#)



Accounts

Overview from All Accounts

Current balance REFRESH

EUR ACCOUNTS BALANCE

1.054.261,55 EUR

ZAR ACCOUNTS BALANCE

1.384.137,23 ZAR

HUF ACCOUNTS BALANCE

1.319.788,08 HUF

CZK ACCOUNTS BALANCE

458.538,57 CZK

RON ACCOUNTS BALANCE

312.898,48 RON

PLN ACCOUNTS BALANCE

103.784,06 PLN

BGN ACCOUNTS BALANCE

24.483,21 BGN

TRY ACCOUNTS BALANCE

-894,96 TRY

Overview of your accounts
as list view

SHOW FILTERS

GRID VIEW LIST VIEW

ACCOUNT NAME	BANK NAME	ACCOUNT TYPE	CURRENT BALANCE	CURRENCY	LATEST UPDATE	
Dave DE21 1002 0890	HypoVereinsbank	Kontokorrentkonto	956.872,05	EUR	12.03.2025, 10:14	
Ri DE02 7002 0270	HypoVereinsbank	Kontokorrentkonto	0,00	EUR	12.03.2025, 10:14	
Ri DE74 7632 0072	HypoVereinsbank	Kontokorrentkonto	0,00	EUR	12.03.2025, 10:14	



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Transfers / Direct Debits

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Standing orders

Transfer templates

MAKE A NEW ORDER

SEPA CREDIT TRANSFER

FOREIGN TRANSFER

DIRECT DEBIT

BULK TRANSFER

STANDING ORDER

Orders

Access various payment functions directly or get an overview of payment orders that have already been initiated.

ACCOUNTS

ZAR ACCOUNTS BALANCE

1,384,137.23 ZAR

BGN ACCOUNTS BALANCE

24,483.21 BGN

EUR ACCOUNTS BALANCE

973,330.78 EUR

CURRENCY

CZK ACCOUNTS BALANCE

458,538.57 CZK

HUF ACCOUNTS BALANCE

1,319,788.08 HUF

RON ACCOUNTS BALANCE

312,898.48 RON

Account type, IBAN, bank, currency, etc

HIDE FILTERS

BANK NAME

CCY

GRID VIEW

LIST VIEW

ACCOUNTS

70 EUR

HYPOVEREINSBANK

Current balance

Rin

DE74 7632 0072 EUR

KONTOKORRENTKONTO · HYPOVEREINSBANK

Current balance

14 accounts

EXPORT



USER MANUAL



Transfers / Direct Debits

Make a new order

Search

SORTED BY DATE / TIME

REMITTER	COUNTERPARTY	TYPE	STATUS	DATE / TIME	AMOUNT	CURRENCY	
Bernd DE90 5032 0191	Runner DE64 7001 0080	SEPA Credit Transfer	SUCCESS	07.08.2024, 11:45	2.000,00	EUR	
Bernd DE90 5032 0191	Anton DE03 2003 0000	SEPA Credit Transfer	SUCCESS	07.08.2024, 11:43	1.500,00	EUR	
Bernd DE90 5032 0191	AG DE71 1001 0010	SEPA Credit Transfer	SUCCESS	07.08.2024, 11:21	233,67	EUR	
Bernd DE90 5032 0191	AG DE71 1001 0010	SEPA Credit Transfer	WAITING AUTHORISATION	07.08.2024, 11:20	271,35	EUR	

Payment overview

Here you get an overview of all payments already made within PayGate. You can also sort them according to certain criteria or have them executed again directly.

John DE20 5032 0191	SEPA Credit Transfer	SUCCESS	07.08.2024, 11:20	100,00	EUR	
Thomas Buddy DE20 5032 0191	SEPA Credit Transfer	SUCCESS	07.08.2024, 11:18	5,00	EUR	
Martin DE46 5032 0191	Instant Payment	IN PROGRESS	18.07.2024, 11:20	1.500,00	EUR	



Bulk transfers

Last updated 07.08.2024, 14:32 [REFRESH](#)

+ Add a new bulk transfer

SORTED BY LAST UPDATED

COUNTERPARTY	DESCRIPTION	TYPE	STATUS	LAST UPDATED	AMOUNT	
Katja DE12 5032 0191	UAT pain.001.001.03 1 transaction (3).xml 1 TRANSFERS	SEPA CREDIT TRANSFER	FAILED	10.06.2024	55,00 EUR	
Katja DE12 5032 0191	UAT pain.001.001.03 1 transaction (2).xml 1 TRANSFERS	SEPA CREDIT TRANSFER	SUCCESS	29.04.2024	55,00 EUR	

Overview of bulk transfers

Here you will find an overview of the bulk transfers in PayGate and can create and authorize further bulk transfers (files).



Standing Orders

Last updated 07.08.2024, 14:33
 [REFRESH](#)

[+ Add new](#)

SORTED BY AMOUNT

STATUS	ACCOUNT	BENEFICIARY	AMOUNT	FREQUENCY	NEXT EXECUTION DATE	START DATE	END DATE	
ACTIVE	Katja DE12 5032 0191	KLAUS DE20 5032 0191	500,00 EUR	Bi-Monthly	01.09.2024	01.09.2024	01.09.2025	
ACTIVE	Thomas DE86 5032 0191	TOM FI21 1234 5600	100,00 EUR	Monthly	31.08.2024	31.08.2024	Unlimited	
ACTIVE	Bernd DE90 5032 0191	BUDDY DE64 7001 0080	5,00 EUR	Monthly	12.08.2024	12.08.2024	Unlimited	

Overview of standing orders

Here you will find an overview of your existing standing orders. You can add further orders or change, suspend or delete existing orders.
















Please note that when changing a standing order, neither the ordering party account nor the frequency or execution date can be changed. In this case, the standing order must be deleted and set up again.



Transfer Templates

Last updated 11.11.2024, 15:12
 [REFRESH](#)

ALL TRANSFER TYPES
 

TEMPLATE NAME 	REMITTER / CREDITOR	COUNTERPARTY	PURPOSE	AMOUNT	CCY	
Reiseplanung SEPA CREDIT TRANSFER	Dave  DE21 1002 0890 	Anton  DE03 2003 0000 	-	500,00	EUR	
Rückzahlung DIRECT DEBIT	Dave  DE21 1002 0890 	Runner  DE64 7001 0080 	-	750,00	EUR	
Spende FOREIGN PAYMENT	Ro  DE72 7702 0070 	B  AG CH51 0900 0000 	-	1.000,00	EUR	

Transfer templates

When entering a payment order, you can save it as a template. You can reuse this template at any time. The templates are available for SEPA credit transfers, direct debits and foreign payments.



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Context-sensitive help

NEED HELP?

CANCEL

Make a SEPA Credit Transfer



Data entry

Summary

Confirmation

With all payment transaction functions, you have the option of receiving additional information so that you can complete your order without any problems.

* indicates a required fields.

REMITTER DETAILS

Remitter account *

Please select a remitter account

ADDITIONAL REMITTER DETAILS

BENEFICIARY DETAILS

Beneficiary Name *

Beneficiary IBAN *

ADDITIONAL BENEFICIARY DETAILS



< BACK

× CANCEL

Make a SEPA Credit Transfer

1 Data entry 2 Summary 3 Confirmation

* indicates a required fields.

REMITTER DETAILS

Remitter account

Bernd - DE90 5032 0191 - EUR
CURRENT ACCOUNT · 13.383,27 EUR

ADDITIONAL REMITTER DETAILS

Account Owner

Bernd

Ultimate Remitter Name

BENEFICIARY DETAILS

Beneficiary Name *

Beneficiary IBAN *



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× CANCEL

Make a SEPA Credit Transfer

1 Data entry 2 Summary 3 Confirmation

* indicates a required fields.

REMITTER DETAILS

Remitter account

Bernd - DE90 5032 0191 - EUR
CURRENT ACCOUNT · 13.383,27 EUR

ADDITIONAL REMITTER DETAILS

Account Owner

Bernd

Ultimate Remitter Name

BENEFICIARY DETAILS

Beneficiary Name *

Beneficiary IBAN *



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× CANCEL

Make a SEPA Credit Transfer

1

Data entry

2

Summary

3

Confirmation

* indicates a required fields.

REMITTER DETAILS

Remitter account

Bernd [REDACTED] - DE90 5032 0191 [REDACTED] · EUR
CURRENT ACCOUNT · 13.383,27 EUR

ADDITIONAL REMITTER DETAILS ^

Account Owner

Bernd [REDACTED]

Ultimate Remitter Name

BENEFICIARY DETAILS

Beneficiary Name *



Beneficiary IBAN *

SEPA credit transfer (3/6)

Click on the icon to open the list of your saved contacts. Select one of these contacts to automatically fill in the saved information or enter all the necessary data manually.



ADDITIONAL BENEFICIARY DETAILS

Street Name

ZIP Code

City

Country

Ultimate Beneficiary Name

TRANSFER DETAILS

Amount *



EUR

Execution Date

07.08.2024



Execution type

STANDARD BANK TRANSFER

Arrival in 1-2 working day



INSTANT PAYMENT

Usually arrives within seconds



Purpose

140 CHARACTERS LEFT

ADDITIONAL TRANSACTION DETAILS

Purpose Code

Instruction ID

SEPA credit transfer (4/6)

Please note that SEPA credit transfers can only be made in EURO (€).



ADDITIONAL BENEFICIARY DETAILS

Street Name	ZIP Code	City
<input type="text"/>	<input type="text"/>	<input type="text"/>
Country	Ultimate Beneficiary Name	
<input type="text"/>	<input type="text"/>	

TRANSFER DETAILS

Amount *	Execution Date
<input type="text"/> EUR	<input type="text"/> 07.08.2024

Execution type

STANDARD BANK TRANSFER Arrival in 1-2 working day	INSTANT PAYMENT Usually arrives within seconds
---	--

Purpose

140 CHARACTERS LEFT

ADDITIONAL TRANSACTION DETAILS

Purpose Code	Instruction ID
<input type="text"/>	<input type="text"/>

SEPA credit transfer (5/6)

By clicking on the boxes, you can choose between standard and instant transfers. For security reasons, you can only make instant transfers up to a maximum amount of EUR 15,000.00 per transaction.



STANDARD BANK TRANSFER
Arrival in 1-2 working day



INSTANT PAYMENT
Usually arrives within seconds



Purpose

140 CHARACTERS LEFT

ADDITIONAL TRANSACTION DETAILS ▴

Purpose Code

Instruction ID

End to End reference

Cancel

Continue

SEPA credit transfer (6/6)

The following optional fields are available for additional information:

- **Purpose code:** Entering the purpose code allows you to classify credit transfers and direct debits automatically.
- **End to end reference:** The end to end reference is forwarded unchanged from the remitter of the transaction to the beneficiary, as is the purpose of the payment.



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Create a Foreign Transfer

1 Data entry 2 Summary 3 Confirmation

REMITTER DETAILS

Remitter account

Bernd - DE90 5032 0191 EUR
CURRENT ACCOUNT · 13.383,27 EUR

Account Owner

Bernd

BENEFICIARY DETAILS

Beneficiary Name



Beneficiary IBAN / Account Number

BIC (SWIFT) / National Bank Code

Bank name

Bank street name (optional)

Foreign transfer (1/6)

Our platform offers you smooth processing of your international payment transactions worldwide.

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Create a Foreign Transfer

1 Data entry 2 Summary 3 Confirmation

REMITTER DETAILS

Remitter account

Bernd - DE90 5032 0191 - EUR
CURRENT ACCOUNT - 13.383,27 EUR

Account Owner

Bernd

BENEFICIARY DETAILS

Beneficiary Name



Beneficiary IBAN / Account Number

BIC (SWIFT) / National Bank Code

Bank name

Bank street name (optional)

Foreign transfer (2/6)

Click on the icon to open the list of your saved contacts. Select one of these contacts to automatically fill in the saved information or enter all the necessary data manually.



Bank street name (optional)

Bank city

Bank country

Bank ZIP Code (optional)

ADDITIONAL BENEFICIARY DETAILS

Street Name (optional)

ZIP Code (optional)

City

Country

TRANSFER DETAILS

Please note the possible reporting obligation in accordance with the Foreign Trade and Payments Ordinance ([Außenwirtschaftsverordnung](#)) from EUR 12,500.00.

Amount



Execution Date (optional)



Purpose (optional)

Foreign transfer (3/6)

The reporting obligations of the Foreign Trade and Payments Ordinance must be adhered to.



Bank street name (optional)

Bank city

Bank country

Bank ZIP Code (optional)

ADDITIONAL BENEFICIARY DETAILS

Street Name (optional)

ZIP Code (optional)

City

Country

TRANSFER DETAILS

Please note the possible reporting obligation in accordance with the Foreign Trade and Payments Ordinance ([Außenwirtschaftsverordnung](#)) from EUR 12,500.00.

Amount



EUR

Execution Date (optional)

07.08.2024



Purpose (optional)

Foreign transfer (4/6)

Click on the dropdown field to select the desired order currency.



Please note the possible reporting obligation in accordance with the foreign trade and payments ordinance ([Außenwirtschaftsverordnung](#)) from EUR 12,500.00.

Amount



Execution Date (optional)

07.08.2024



Purpose (optional)

140 CHARACTERS LEFT

CHARGES REGULATION

Charge Bearer ⓘ

☒ SHA ☐ BEN ☐ OUR

Charge account (optional)

Cancel

Confirm

Foreign transfer (5/6)

The three options for the charges regulation are:

- Share **(SHA)**: Charges are shared between remitter and beneficiary.
- Beneficiary pays costs **(BEN)**: Charges are paid in full by the beneficiary.
- Our customer charged **(OUR)**: Charges are paid in full by the remitter.



Please note the possible reporting obligation in accordance with the foreign trade and payments ordinance ([Außenwirtschaftsverordnung](#)) from EUR 12,500.00.

Amount



Execution Date (optional)

07.08.2024



Purpose (optional)

140 CHARACTERS LEFT

CHARGES REGULATION

Charge Bearer ⓘ

☒ SHA ☐ BEN ☐ OUR

Charge account (optional)

Cancel

Confirm

Foreign transfer (6/6)

A different account for the charges can be selected in the dropdown.



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Create a Direct Debit

1 Data entry 2 Summary 3 Confirmation

* indicates a required fields.

CREDITOR ACCOUNT DETAILS

Creditor account

Bernd Müller - DE90 5032 0191 0001 0001 0001 · EUR
CURRENT ACCOUNT · 13.383,27 EUR

Creditor ID *

Insert creditor ID

ADDITIONAL CREDITOR DETAILS ^

Account owner

Bernd Müller

Ultimate creditor name

Insert name

DIRECT DEBIT SETTINGS

Direct Debit type ⓘ

Direct debit (1/8)

The precondition for collecting a direct debit is the existence of a valid SEPA mandate (please be aware of the statutory mandatory components).



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Create a Direct Debit

1 Data entry 2 Summary 3 Confirmation

* indicates a required fields.

CREDITOR ACCOUNT DETAILS

Creditor account

Bernd Müller - DE90 5032 0191 0001 0001 0001 · EUR
CURRENT ACCOUNT · 13.383,27 EUR

Creditor ID *

Insert creditor ID

ADDITIONAL CREDITOR DETAILS ^

Account owner

Bernd Müller

Ultimate creditor name

Insert name

DIRECT DEBIT SETTINGS

Direct Debit type

Direct debit (2/8)

Beneficiaries of a SEPA core direct debit or a company direct debit (B2B) require a Creditor ID (CI). This is issued by the German Federal Bank and must be deposited with the beneficiary's bank.



DIRECT DEBIT SETTINGS

Direct Debit type ⓘ

Direct Debit Core ▾

DEBTOR DETAILS

Debtor Name *



Debtor IBAN *

Mandate ID *

Date of signature * ⓘ

DD.MM.YYYY



ADDITIONAL DEBTOR DETAILS ^

Street

Zip code

Zip code

City

City

Country

Ultimate debtor name

Insert name

TRANSACTION DETAILS

Amount *

EUR

Collection date * ⓘ

DD.MM.YYYY



Direct debit (3/8)

Here you decide whether you would like to collect a SEPA core direct debit (with an 8-week right of revocation) or a SEPA B2B direct debit. For B2B direct debits, please note that the SEPA B2B direct debit mandate must be deposited with the bank of the debtor(s); the bank is obliged to check the mandate.



DIRECT DEBIT SETTINGS

Direct Debit type ⓘ

Direct Debit Core

DEBTOR DETAILS

Debtor Name *



Debtor IBAN *

Mandate ID *

Mandate ID

Date of signature * ⓘ

DD.MM.YYYY



ADDITIONAL DEBTOR DETAILS ^

Street

Street

Zip code

Zip code

City

City

Country

Ultimate debtor name

Insert name

TRANSACTION DETAILS

Amount *

EUR

Collection date * ⓘ

DD.MM.YYYY



Direct debit (4/8)

Click on the icon to open the list of your saved contacts. Select one of these contacts to automatically fill in the saved information or enter all necessary data manually.



DIRECT DEBIT SETTINGS

Direct Debit type

Direct Debit Core

DEBTOR DETAILS

Debtor Name *

Debtor IBAN *

Mandate ID *

Mandate ID

Date of signature *

DD.MM.YYYY

ADDITIONAL DEBTOR DETAILS ^

Street

Street

Zip code

Zip code

City

City

Country

Ultimate debtor name

Insert name

TRANSACTION DETAILS

Amount *

Collection date *

DD.MM.YYYY

Direct debit (5/8)

The date on which the mandate was signed must be stated.



TRANSACTION DETAILS

Amount *



Collection date * ⓘ

DD.MM.YYYY



Purpose (optional)

140 CHARACTERS LEFT

ADDITIONAL TRANSACTION DETAILS ^

Sequence type

Recurring payment

Purpose code

Instruction ID

Insert instruction ID

End to end reference

Insert end to end reference

Cancel

Confirm

Direct debit (6/8)

Please note that direct debits can only be made in EURO (€).



TRANSACTION DETAILS

Amount *



Collection date * ⓘ



Purpose (optional)

140 CHARACTERS LEFT

ADDITIONAL TRANSACTION DETAILS ^

Sequence type

Purpose code

Instruction ID

End to end reference

Cancel

Confirm

Direct debit (7/8)

Enter the desired execution date here. Please consider the advance notice periods.



TRANSACTION DETAILS

Amount *



Collection date * ⓘ

DD.MM.YYYY



Purpose (optional)

140 CHARACTERS LEFT

ADDITIONAL TRANSACTION DETAILS ^

Sequence type

Purpose code

Instruction ID

End to end reference

Cancel

Confirm

Direct debit (8/8)

You have the option of entering additional order details:

- The input of the **sequence type** is **mandatory**.
- The input of a **purpose code**, an **instruction ID** or an **end to end reference** is **optional**.



Bulk transfers

Last updated 24.04.2025, 14:47
 [REFRESH](#)

[+ Add a new bulk transfer](#)

⚡ SORTED BY LAST UPDATED

COUNTERPARTY	DESCRIPTION	TYPE	STATUS	LAST UPDATED	AMOUNT
Dave DE21 1002	SEPA CT.csv 5 TRANSFERS	SEPA CREDIT TRANSFER	✓ SUCCESS	24.04.2025	724,74 EUR
Music DE60 7002	01 csv upload sepa ct 6 trxs.csv 6 TRANSFERS	SEPA CREDIT TRANSFER	! FAILED	07.04.2025	7,44 EUR
Music DE60 7002	01 csv upload sepa ct 6 trxs.csv 6 TRANSFERS	SEPA CREDIT TRANSFER	! FAILED	07.04.2025	7,44 EUR

Bulk transfer (1/8)

Here you will find an overview of your existing bulk transfers. You can add further transfers or view existing ones.



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Bulk transfer (2/8)

[← BACK](#)[NEED HELP?](#)[× CANCEL](#)

Create a new bulk transfer by uploading a CSV or XML file. This can be done via drag-and-drop or via File Explorer. You can download templates for creating a CSV file directly from the provided links.

Note: Please do not change the table structure of the Excel templates in any way when creating the CSV file.

IMPORT TRANSFERS IN XML OR CSV FILE FORMAT.

Import a bulk file in either XML format (following the current SEPA specification) or CSV format (download the Excel template for: [SEPA_CT.xlsx](#), [Direct Debit.xlsx](#)).

If using the Excel template, be sure to save it as a CSV before uploading.

Please note that a bulk file may only contain orders of the same type (SEPA Credit Transfers or Direct Debits) from the same remitter account.



Drag and drop your file here to upload or [browse for it](#)

ONLY XML OR CSV FILE FORMAT CAN BE PROCESSED. MAXIMUM 250 PAYMENTS PER FILE.





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NEED HELP? CANCEL

Make a Bulk Transfer

Bulk transfer via CSV file (3/8)

If you have uploaded a CSV file, you will need to select whether it is a SEPA credit transfer or a direct debit.

Data entry

Summary

Confirmation

IMPORT TRANSFERS IN XML OR CSV FILE FORMAT.

Import a bulk file in either XML format (following the current SEPA specification) or CSV format (download the Excel template for: [SEPA_CT.xlsx](#), [Direct Debit.xlsx](#)).

If using the Excel template, be sure to save it as a CSV before uploading.

Please note that a bulk file may only contain orders of the same type (SEPA Credit Transfers or Direct Debits) from the same remitter account.

_SEPA_CT.csv



Choose the bulk order type before uploading the file.

SEPA Credit Transfer



Direct Debit



Upload



- 1 File import
- 2 Data entry
- 3 Summary
- 4 Confirmation

Bulk transfer via CSV file (4/8)

After uploading your file, you have the option of viewing the transfers list of your bulk transfer.

BULK FILE IMPORTED

The file has been validated, please check the following data. Include an optional internal description to easily identify this bulk.

ORDER AMOUNT

724,74 EUR

NUMBER OF TRANSFERS

5

TYPE

SEPA Credit Transfer

BULK TRANSFER DESCRIPTION

_SEPA_CT.csv [EDIT](#)

[VIEW TRANSFERS LIST](#) ^

BENEFICIARY	PURPOSE	AMOUNT
Empfänger 11 DE72 7016	Zweck 1	5,05 EUR ▾
Empfänger 12 DE28 4407	Zweck 2	4,20 EUR ▾
Empfänger 13 DE80 2003	Zweck 3	690,00 EUR ▾

724,74 EUR · 5 transfers

[Continue](#)

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Bulk transfer via CSV file (5/8)

In the next step, you have to select the remitter account, the execution type and the execution date. Instant transfers are not yet available.

REMITTER DETAILS

Remitter account *

Dave [REDACTED] · DE21 1002 [REDACTED] · HypoVereinsbank
956.872,05 EUR (Last updated 24.04.2025, 14:43)

Transfer Details

Enter the desired execution date which will be valid for all the transfers included in this bulk.

Execution type

Standard bank transfer

Arrival in 1-2 working day



Instant transfer

Usually arrives within seconds



Execution Date

Earliest possible



Batchbooking ⓘ

Single booking on the statement



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Bulk tranfer via CSV file (6/8)

Before you sign your order, you can check all details of the bulk transfer.

REMITTER DETAILS

REMITTER NAME

Dave

REMITTER IBAN

DE21 1002

CURRENCY

EUR

ACCOUNT TYPE

Kontokorrentkonto

TRANSFER DETAILS

TYPE

SEPA Credit Transfer

AMOUNT

724,74

CURRENCY

EUR

DESCRIPTION

_SEPA_CT.csv

NUMBER OF TRANSFERS

5

BATCHBOOKING

Single booking on the statement

EXECUTION TYPE

Standard bank transfer

EXECUTION DATE

Earliest possible

[VIEW TRANSFERS LIST](#) ^

BENEFICIARY	PURPOSE	AMOUNT	
Empfänger 11 DE72 7016	Zweck 1	5,05 EUR	▼
Empfänger 12 DE28 4407	Zweck 2	4,20 EUR	▼

[Back](#)[Sign](#)



Bulk transfer via CSV file (7/8)

Authorise your order using your chosen TAN procedure.

TRANSFER AUTHORISATION

REMITTER

Dave

DE211002

NUMBER OF TRANSFERS

5

TYPE

SEPA Credit Transfer

AMOUNT

724,74 EUR



Enter code to confirm.

We have sent a verification code with ID **1111** to your phone. Please check if the ID matches and type in the verification code.

VERIFICATION CODE

Cancel

Confirm



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You successfully made a Bulk transfer of 724,74 EUR.

REMITTER
Dave

REMITTER IBAN
DE21 1002

TYPE
SEPA Credit Transfer

AMOUNT
724,74

CURRENCY
EUR

DESCRIPTION
SEPA CT.csv

NUMBER OF TRANSFERS
5

BATCHBOOKING
Yes

[Make another Bulk Transfer](#)

[Back to Bulk Transfers](#)

Bulk transfer via CSV file (8/8)

After the successful authorization of the bulk tranfer, you will receive an order confirmation.



Make a Standing Order


- 1 Data entry
- 2 Summary
- 3 Confirmation

REMITTER DETAILS

Remitter

Bernd  - DE90 5032 0191  ·  EUR
CURRENT ACCOUNT · 13.383,27 EUR

Account Owner

Bernd 

PAYMENT DETAILS

Beneficiary Name



Beneficiary IBAN

Amount



Purpose (optional)

Standing order (1/4)

New standing orders can be set up quickly and conveniently. To do this, first select the remitter from the dropdown menu.



PAYMENT DETAILS

Beneficiary Name



Beneficiary IBAN

Amount



Purpose (optional)

140 CHARACTERS LEFT

SCHEDULE TRANSFER

Frequency

First Execution Date



Last Execution Date

Cancel

Confirm

Standing order (2/4)

Click on the icon to open the list of your saved contacts. Select one of these contacts to automatically fill in the saved information or enter all the necessary data manually.



PAYMENT DETAILS

Beneficiary Name



Beneficiary IBAN

Amount



EUR

Purpose (optional)

140 CHARACTERS LEFT

SCHEDULE TRANSFER

Frequency

First Execution Date



Last Execution Date

Cancel

Confirm

Standing order (3/4)

Please note that standing orders can only be made in EURO (€).



PAYMENT DETAILS

Beneficiary Name



Beneficiary IBAN

Amount



Purpose (optional)

140 CHARACTERS LEFT

SCHEDULE TRANSFER

Frequency

First Execution Date



Last Execution Date

Cancel

Confirm

Standing order (4/4)

To complete the standing order, select the execution frequency and the date of the first and last execution.



Online services

HVB INTERNAL LINKS












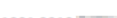







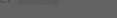
OPEN ORDERS

COVERNOTES

OPEN ORDERS

Last updated 07.08.2024, 14:40 [REFRESH](#)

Search

REMITTER	COUNTERPARTY	TYPE	STATUS	LATEST ACTION ↓	AMOUNT	CURRENCY	
Thomas  DE86 5032 0191 	Buddy  DE64 7001 0080 	SEPA Credit Transfer with execution date	✓ FULLY AUTHORIZED	07.08.2024	5,00	EUR	⋮
Bernd  DE90 5032 0191 	John  DE20 5032 0191 	SEPA Credit Transfer with execution date	✓ FULLY AUTHORIZED	07.08.2024	100,00	EUR	⋮
Bernd  DE90 5032 0191 	 AG DE71 1001 0010 	SEPA Credit Transfer with execution date	✓ FULLY AUTHORIZED	07.08.2024	233,67	EUR	⋮
Bernd  DE90 5032 0191 	Anton  DE45 2003 0000 	SEPA Credit Transfer with execution date	✓ FULLY AUTHORIZED	07.08.2024	1.500,00	EUR	⋮
Bernd  DE90 5032 0191 	Runner  DE64 7001 0080 	SEPA Credit Transfer with execution date	✓ FULLY AUTHORIZED	07.08.2024	2.000,00	EUR	⋮

Online services give you a quick overview of your open payment orders.



Online services

HVB INTERNAL LINKS

OPEN ORDERS

COVERNOTES

COVERNOTES

Last updated 07.08.2024, 17:08
 [REFRESH](#)

Search

REMITTER	REFERENCE NUMBER	STATUS	EXECUTION DATE ↓	AMOUNT	CURRENCY	
Katja [redacted] DE12 5032 0191 [redacted]	40DA1488BCC84B378C4C7EA4EA530279 2 TRANSFERS	✓ FULLY AUTHORIZED	28.08.2024	6.655,86	EUR	⋮
Katja [redacted] DE12 5032 0191 [redacted]	C34DB2589000469BB77B139AE8662932 20 TRANSFERS	✖ TO BE SIGNED	27.08.2024	21,00	EUR	✍ SIGN ⋮
Katja [redacted] DE12 5032 0191 [redacted]	C9291A0B623C466482C38C6956B4C085 2 TRANSFERS	✓ FULLY AUTHORIZED	14.08.2024	6.655,86	EUR	⋮

Another **Online services** function allows you to manage and edit your **covernotes**. Bulk transfer order files in IZV and SEPA format can be signed, changed or deleted here.

Katja [redacted] DE12 5032 0191 [redacted]	906650FC50B7A9788FBF155391E6F7E 1 TRANSFERS	🗑 DELETED	08.08.2024	5,00	EUR	⋮
Katja [redacted] DE12 5032 0191 [redacted]	D4A25F58A1D04FF4905F71453E33A455 1 TRANSFERS	✓ FULLY AUTHORIZED	06.08.2024	55,00	EUR	⋮



Online services

HVB INTERNAL LINKS

OPEN ORDERS

COVERNOTES

HVB internal links

>> HVB Online Banking

Leverage on Single Sign-On (SSO) feature to seamlessly open a new HVB Online Banking session.

[GO TO HVB ONLINE BANKING](#)

With the **Single Sign-On** you can easily access your **HVB Online Banking** from **PayGate** at any time. You can also view your investment portfolios there.



- DASHBOARD
- ACCOUNTS
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- CONTACTS**
- SETTINGS
- SUPPORT

Contacts

IMPORT CONTACTS

New Contact

Search contact

ALL CONTACTS

FAVOURITES

- A
- All- GmbH

CH05 0070 0110
- Anacker

DE03 2003 0000
- B
- B- AG

CH51 0900 0000

All- GmbH
CH05 0070 0110

ADD TO FAVOURITES

EDIT

CONTACT DETAILS

IBAN / ACCOUNT NUMBER	BIC	CLIENT NUMBER
CH05 0070 0110	ZKBKCHZ80A	123456

COMMENTS
neu

ADDRESS DETAILS

STREET NAME	ZIP CODE	CITY
Musterstr. 20	06108	Musterstadt

Contacts (1/3)

In **contacts**, you can quickly and conveniently save your most frequently used customers. Enter names, addresses and bank details and use the search function in the individual applications to fill in all customer data directly. You can mark frequently used recipients as **favorites** to find them faster. It is also possible to **import** contacts from the HVB Online Banking.



ALL CONTACTS

FAVOURITES

A

Allerweg GmbH

CH05 0070 0110



Anacker

DE03 2003 0000



B

Bau AG

CH51 0900 0000



Buddy

DE64 7001 0080



D

Dremel

CH71 0023 0230



Contacts (2/3)

Of course, you can also edit your contacts later, save additional data or delete them.

Edit contact

☒ Individual Person ☐ Company

First Name

Last Name

IBAN / Account Number

UNICREDIT BANK GMBH (HYPOVEREIN, HAMBURG (HYVEDEMM300))

BIC (optional)

Client Number (optional)

Street Name (optional)

ZIP Code (optional)

City (optional)

Country (optional)



Comments (optional)



DE64 7001 0080

D

Dremel

CH71 0023 0230

Contacts (3/3)

You can also enter information on
direct debit mandates.

ZIP Code (optional)

City (optional)

Country (optional)

Germany

Comments (optional)

SEPA MANDATE DETAILS

REMOVE

Direct Debit type

Mandate signature date

DD.MM.YYYY

Mandate reference number

Mandate ID

DELETE CONTACT

CANCEL

Save changes



- DASHBOARD
- ACCOUNTS
- ORDERS
- ONLINE SERVICES
- CONTACTS
- SETTINGS
- SUPPORT
- USER MANUAL

Settings

Manage your accounts settings and preferences.

ACCOUNTS OWNERS

ACCOUNT OWNERS

Search

SORTED BY ACCOUNT OWNERS

ACCOUNT OWNER	ACCOUNTS	CREDITOR ID	ADDRESS
Dave	1	DE79ZZZ01	Lieferantenweg 40, 06108 Musterstadt, Germany
Maria	1	DE79ZZZ01	Kochstraße 3, 06108 Musterstadt, Germany
Ri	11	DE79ZZZ01	Bäckerweg 2, 06108 Musterstadt, Germany
Ro	1	DE98ZZZ0	Müllerstraße 1, 06108 Musterstadt, Germany

Settings

In the settings, you have the option to add and edit the credit IDs and addresses of all account owners.



[< BACK](#)

Account owner details

RI

CREDITOR ID

DE79ZZZ012

[EDIT](#)

ADDRESS

Bäckerweg 2, 06108 Musterstadt, Germany

[EDIT](#)

ASSOCIATED ACCOUNTS

	IBAN	ALIAS NAME	ACCOUNT TYPE	BANK NAME	CURRENCY
▼	DE18 7002 0270		Währungskonto	HypoVereinsbank	TRY
▼	DE65 7002 0270		Währungskonto	HypoVereinsbank	ZAR
▼	DE72 7002 0270		Währungskonto	HypoVereinsbank	BGN
▼	DE02 7002 0270		Kontokorrentkonto	HypoVereinsbank	EUR

Settings

You will also receive an overview of the accounts associated with the respective account owners.



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USER MANUAL

Settings

Manage your accounts settings and preferences.

ACCOUNTS OWNERS

BANK MANAGEMENT

BANK MANAGEMENT



UniCredit



USER ID

14180 [REDACTED]

CUSTOMER ID

14180 [REDACTED]

ACCOUNTS

20

[VIEW DETAILS >](#)

Add a third party bank

[+ ADD BANK](#)

Multibanking (1/12)

As a PayGate edition “plus” user, you have the option of purchasing the multibanking add-on. With multibanking (via FinTS) you receive detailed account transactions, which correspond to the CAMT format 053. You can activate multibanking in the „bank management“ under the menu item „settings“.



< BACK

✕ CANCEL

Add a third party bank

- 1

2

3

4

5

6
- Bank data

Customer data

TAN method

Security device

Accounts

Data import

BANK DATA

Provide Bank code to fetch third party bank data. You can find bank code in the FinTS welcome letter that your bank provided.

Bank code

70020270

VERIFY

Search result

BANK NAME	BANK CODE	URL
HypoVereinsbank-Ext	70020270	https://hbci-01-qa.intranet.hypovereinsbank.de/bank/hbci

EDIT

Multibanking (2/12)

To add your third-party bank, you need the correct bank code. If you have any problems, please contact your bank.



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X CANCEL

Add a third party bank



Bank data



Customer data



TAN method



Security device



Accounts



Data import

CUSTOMER DATA

Enter User ID and Customer ID to continue. If your bank provided you only one code, please use it for both requested fields.

User ID

11451

Customer ID

11451



PIN and TAN as security method.

In the next step you will be prompted to enter these PIN and TAN for the bank you are adding.
This security method is required to connect your third party bank accounts.

Continue

Multibanking (3/12)

In the next step, you must enter the user ID and customer ID of your third-party bank. If you only have one ID, please enter it in both fields.



Add a third party bank

Bank data

Customer data

TAN method

Security device

Accounts

Data import

CUSTOMER DATA

Enter bank ID and customer

User ID

1111111111

PIN and TAN as se

in the next step yo

this security meth

Enter PIN



Please enter HypoVereinsbank-Ext PIN to continue.

PIN



Cancel

Confirm

Multibanking (4/12)

You will then be asked to enter the PIN of your third-party bank.



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✕ CANCEL

Add a third party bank



Bank data



Customer data



TAN method



Security device



Accounts



Data import

TAN METHOD

Choose a TAN method from the ones allowed by HypoVereinsbank-Ext.

Sms TAN



To use Sms TAN as TAN method, select this option.

Multibanking (5/12)

Confirm the TAN method selected with your third-party bank.

Continue



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✕ CANCEL

Add a third party bank



Bank data



Customer data



TAN method



Security device



Accounts



Data import

SECURITY DEVICE

Your security device is set up. Please, continue.

Multibanking (6/12)

If the connection to your third-party bank is successful, you will see this confirmation.



DASHBOARD



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X CANCEL

Add a third party bank

- ✓ Bank data
- ✓ Customer data
- ✓ TAN method
- ✓ Security device
- 5 Accounts
- 6 Data import

ACCOUNTS

Below are the accounts received from **HypoVereinsbank-Ext**

ACCOUNT NAME	IBAN / ACCOUNT NUMBER	ACCOUNT TYPE	CURRENCY
Katharina	DE2171120077	Währungskonto	CHF
Katharina	DE4671120077	Währungskonto	NZD
Katharina	DE2171120077	Währungskonto	DKK
Rene	DE6270025175	Währungskonto	SEK

Multibanking (7/12)

In this overview you can see all accounts that are provided to us by your third-party bank and transferred to PayGate. Please note that only accounts that are supported by PayGate are displayed. For example, deposits will no longer be displayed later.



< BACK

X CANCEL

Add a third party bank



Bank data



Customer data



TAN method



Security device



Accounts



Data import

DATA IMPORT

This step will retrieve accounts balance and transactions list data from HypoVereinsbank-Ext. Select the desired time period for which you want to import the data. This process might take a few minutes.

Maximum time period



Import transactions list for a maximum of 89 days offered by this bank.



PIN and TAN as security method.

In the next step you will be prompted to enter these PIN and TAN of the third party bank. This security method is required to retrieve account balances and transactions list.

Multibanking (8/12)

The transaction data for the last 89 days is imported for the transferred accounts.

Continue

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You successfully added HypoVereinsbank-Ext as third party bank.

Importing accounts data might take some minutes to complete.
You can continue to use PayGate while the process is running in the background.

USER ID
11451 [REDACTED]

CUSTOMER ID
11451 [REDACTED]

ACCOUNTS
59 accounts

Close

Multibanking (9/12)

The setup of your multibanking is now complete.



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USER MANUAL

Settings

Manage your accounts settings and preferences.

ACCOUNTS OWNERS

BANK MANAGEMENT

BANK MANAGEMENT



UniCredit



USER ID

14180 [REDACTED]

CUSTOMER ID

14180 [REDACTED]

ACCOUNTS

20

[VIEW DETAILS >](#)

HypoVereinsbank-Ext



USER ID

114519 [REDACTED]

CUSTOMER ID

114519 [REDACTED]

ACCOUNTS

59

LAST SYNCHRONISATION

29.01.2025, 14:16

[VIEW DETAILS >](#)

Multibanking (10/12)

In the „bank management“ you can now see the third-party bank you have added and view the details.



Add a third party bank

➕ ADD BANK

[< BACK](#)

Third party bank details

HypoVereinsbank-Ext

Last synchronisation 29.01.2025, 14:16

SYNCHRONISE ACCOUNTS

RETRIEVE ACCOUNTS DATA

REMOVE BANK

BANK DETAILS

BANK NAME

HypoVereinsbank-Ext

BIC

HYVEDEMM448

BANK CODE

70020270

URL

<https://hbci-01-qa.intranet.hypovereinsbank.de/bank/hbci>

USER ID

114519

CUSTOMER ID

114519

ACCOUNTS

59 accounts

TAN METHOD

Freigabe durch mobileTAN

LAST SYNCHRONISATION

29.01.2025, 14:16

Multibanking (11/12)

By clicking on „synchronise accounts“, the transactions of all accounts of the last 89 days will be updated.

ACCOUNT NAME

IBAN / ACCOUNT NUMBER

ACCOUNT TYPE

CURRENCY

Martin

DE83 7112 0077

Kontokorrentkonto

EUR

DASHBOARD

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Third party bank details

HypoVereinsbank-Ext

Last synchronisation 29.01.2025, 14:16

🔄 SYNCHRONISE ACCOUNTS

📄 RETRIEVE ACCOUNTS DATA

🗑️ REMOVE BANK

BANK DETAILS

BANK NAME
HypoVereinsbank-ExtBIC
HYVEDEMM448BANK CODE
70020270URL
https://hbci-01-
qa.intranet.hypovereinsbank.de/bank/hbciUSER ID
114519CUSTOMER ID
114519ACCOUNTS
59 accountsTAN METHOD
Freigabe durch mobileTANLAST SYNCHRONISATION
29.01.2025, 14:16

Multibanking (12/12)

By clicking on „retrieve accounts data“, all transactions of the maximum period provided by your third-party bank will be updated. Please note that this process may take some time and may require you to enter your TAN more than once.



Good afternoon, Maria

Make a new order

Overview from ALL ACCOUNTS

- ALL ACCOUNTS
- ACCOUNT GROUP 1
- ACCOUNT GROUP 2

Account groups

As a PayGate edition “plus” user, you have the option of filtering the dashboard and the account overview page according to two account groups that you can create yourself.

ACCOUNTS				VIEW ALL ACCOUNTS
	DE02 7002 0270	EUR	KONTOKORRENTKONTO HypoVereinsbank	CURRENT BALANCE 0,00 EUR
	DE74 7632 0072	EUR	KONTOKORRENTKONTO HypoVereinsbank	CURRENT BALANCE 0,00 EUR
	DE77 7632 0072	EUR	KONTOKORRENTKONTO HypoVereinsbank	CURRENT BALANCE 0,00 EUR



TRANSACTION OVERVIEW

ACCOUNT MANAGEMENT

MAKE A NEW ORDER

ACCOUNT MANAGEMENT

ACCOUNT DETAILS

ALIAS NAME
[ADD ALIAS NAME >](#)

ACCOUNT OWNER
Dave [Change](#)

IBAN
DE21 1002 [International and National](#)

BIC / SWIFT

BANK NAME
HypoVereinsbank

ACCOUNT TYPE
Kontokorrentkonto

CURRENCY

Description (from direct banking)

CREDIT LINE

CREDIT LINE LIMIT
0,00 EUR

Account groups

You can assign the individual accounts to the account groups in the [account management](#). Here you can assign individual names to the account groups.

ACCOUNT GROUPING

[RENAME ACCOUNT GROUPS](#)

Categorize this account by selecting a group.

Unassigned



Account group 1



Account group 2





DASHBOARD



ACCOUNTS



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USER MANUAL

Good afternoon, Maria

Make a new order

Overview from ALL ACCOUNTS

CURRENT BALANCE

EUR ACCOUNTS
ALL ACCOUNTS

973.330,78
EUR

PENDING ORDERS

3 orders to sign

OPEN SEPA CT

0 orders

GO TO SIGN

COVERNOTES

3 orders

GO TO SIGN

Pending orders

VIEW ALL ACCOUNTS

As a PayGate edition “plus“ user, you have an overview of pending orders in the dashboard.

02 0270
EUR
Last update 11.11.2024, 14:04

HypoVereinsbank

CURRENT BALANCE
0,00 EUR

Ri
DE74 7632 0072
EUR
Last update 11.11.2024, 14:04

KONTOKORRENTKONTO
HypoVereinsbank

CURRENT BALANCE
0,00 EUR

Ri
DE77 7632 0072
EUR
Last update 11.11.2024, 14:04

KONTOKORRENTKONTO
HypoVereinsbank

CURRENT BALANCE
0,00 EUR



Customise dashboard

As a PayGate edition “plus” user, you can design your dashboard according to your personal preferences. Adjust the order of the widgets with the arrow buttons or hide widgets completely with the red button. Widgets can be shown again at any time.

Customise dashboard



Customise dashboard widgets order and visibility.

VISIBLE WIDGETS

RESTORE DEFAULT

1		Current balance			
2		Pending orders			
3		Accounts			
4		Cashflow and latest transactions			

Cancel

Save

By clicking on "Restore default" you reset your dashboard to its original state.



Instruction codes for foreign transfers

As a PayGate edition “plus” user, you have the option of entering special instruction codes for your foreign transfers.

ADDITIONAL TRANSACTION DETAILS

140 CHARACTERS LEFT

Define optional custom instruction code for your transfer Visit the [help section](#) for more details

Remitter reference

Instruction code 1

- CHQB** Pay only by cheque
- HOLD** Pay upon identification
- PHOB** Contact beneficiary by phone
- PHON** Advise account with institution by phone
- TELE** Advise account with institution efficiently by telecommunication
- TELB** Contact beneficiary by most efficient means of telecommunication

Instruction code 2

Instruction code 4

CHARGES REGULATION

Select the method for managing transfer charges. If required, select the charge account.



DASHBOARD



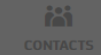
ACCOUNTS



ORDERS



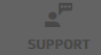
ONLINE SERVICES



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USER MANUAL



Generate SEPA mandate confirmation letter

Please note that both the creditor ID and the full address details of the account owner must be saved in order to create the letter.

SEPA mandate confirmation letter



Selected account owner data and sequence type will appears in the SEPA mandate confirmation letter. If any info is missing, edit it on the [account owners page](#).

Dave 



DE79ZZZ0  - Lieferantenweg 40, 06108 Musterstadt, Germany

Maria 



DE79ZZZ0  - Kochstraße 3, 06108 Musterstadt, Germany

Ri 



DE79ZZZ01  - Bäckerweg 2, 06108 Musterstadt, Germany

Cancel

Continue



CONTACTS

CONTACTS

CONTACTS

CONTACTS

CONTACTS

CONTACTS

CONTACTS

CONTACTS

CONTACTS

CONTACTS

Generate SEPA mandate confirmation letter

Finally, you can select the sequence type and generate the letter.

SEPA mandate confirmation letter



Selected account owner data and sequence type will appears in the SEPA mandate confirmation letter. If any info is missing, edit it on the [account owners page](#).

ACCOUNT OWNER

Dave

Lieferantenweg 40, 06108 Musterstadt, Germany

Select the sequence type:

☐ One-off ☐ Recurrent

Cancel

Generate letter



Dashboard

Last updated 07.08.2024, 14:19

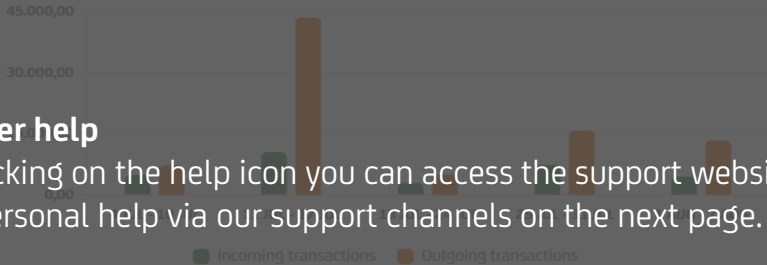
Make a new order

BALANCE AND CASH FLOW

EUR ACCOUNTS

ALL EUR ACCOUNTS BALANCES

-12.224.042,64 EUR



LATEST TRANSACTIONS

EUR ACCOUNTS

TOTAL INCOME	TOTAL OUTGOING	NET CHANGE IN BALANCE
4.509,00 EUR	-13.417,21 EUR	-8.908,21 EUR
PREISE/ENTGELTE	-1.102,55 EUR	
UNSERE REF 1973502	07.08.2024	
PREISE/ENTGELTE	-1.010,53 EUR	
UNSERE REF 1973502	07.08.2024	
PREISE/ENTGELTE	-818,75 EUR	
UNSERE REF 1973502	07.08.2024	
ÜBERWEISUNG	-5.980,38 EUR	
DATEI CTD240703KM	06.08.2024	
ÜBERWEISUNG	-51,00 EUR	

ACCOUNTS

VIEW ALL ACCOUNTS

Please click the 'load missing data' button to retrieve account data that did not load successfully.

LOAD MISSING DATA

Bernd

KONTOKORRENTKONTO

CURRENT BALANCE

DE90 5032 0191

HypoVereinsbank

13.383,27 EUR

Last update 07.08.2024, 14:19

Your support team

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D-81925 München

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Disclaimer

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UniCredit Bank GmbH
as of 25 April, 2025

