



PayGate

User guide

Empowering
Communities to Progress.

 **HypoVereinsbank**
Member of  **UniCredit**

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Your services

Access to the services already activated for you

- ALL**
- INTERNET BANKING
- COMMUNICATION
- OTHER SERVICES

SMART DATA
[ACCESS >](#)

COMMUNICATION SUITE
[ACCESS >](#)

DIGITAL ADMINISTRATION
[ACCESS >](#)

INTERNET BANKING

PAYGATE
[ACCESS >](#)

DASHBOARD
The Corporate Portal dashboard provides at-a-glance access to important information from your services.

[Go to dashboard](#)

Tailored for your business

Find out more on UniCredit's digital offer and request for the activation or more information on the new services tailored for your business.

Highlights



Discover more





Your services

Access to the services already activated for you

ALL

INTERNET BANKING

COMMUNICATION

OTHER SERVICES

The new PayGate in the Corporate Portal

Welcome to the new eBanking area of our Corporate Portal. Here you have access to a wide range of functions to help you manage your finances efficiently.

INTERNET BANKING



PAYGATE
ACCESS >

DASHBOARD

The Corporate Portal dashboard provides at-a-glance access to important information from your services.

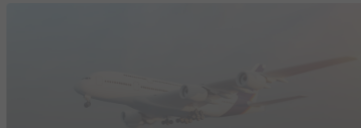
Go to dashboard

Tailored for your business

Find out more on UniCredit's digital offer and request for the activation or more information on the new services tailored for your business.

Highlights

Discover more





- DASHBOARD
- ACCOUNTS
- ORDERS
- ONLINE SERVICES
- CONTACTS
- SUPPORT

Dashboard

Last updated 28.05.2024, 11:06 [REFRESH](#)

[▶ MAKE A SEPA PAYMENT](#) [🌐 MAKE A FOREIGN PAYMENT](#)

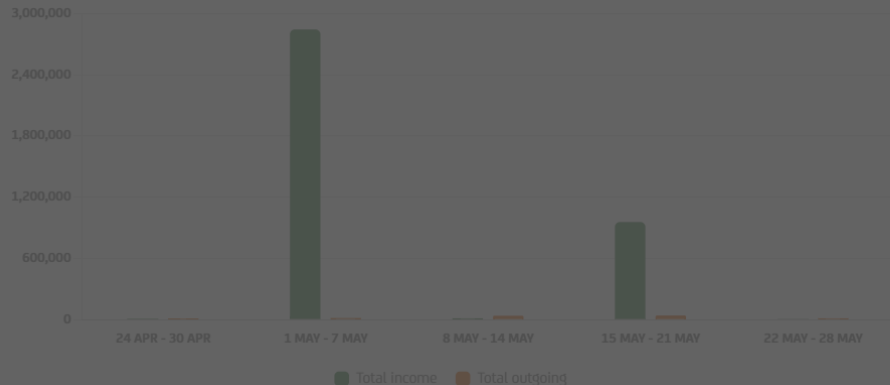
Navigation menu

The navigation menu offers you a user-friendly interface to navigate between the various functions. No matter whether you want to carry out transactions, check account balances or manage contacts.

EUR ACCOUNTS

5.118.161,52 EUR

ALL EUR ACCOUNTS BALANCES



TOTAL INCOME

1.313,40 EUR

All EUR accounts - Last 7 days

TOTAL OUTGOING

-12.350,87 EUR

All EUR accounts - Last 7 days

↓ INCOMING TRANSACTIONS

↑ OUTGOING TRANSACTIONS

CASH POOLING ÜBERTRAG UEBERTRAG AN 2724693	70,00 EUR
	24.05.2024
CASH POOLING ÜBERTRAG UEBERTRAG AN 2724693	353,80 EUR
	24.05.2024
CASH POOLING ÜBERTRAG UEBERTRAG AN 2724693	20,00 EUR
	24.05.2024
SEPA-GUTSCHRIFT 12345678901234567890	2,00 EUR
	23.05.2024
CASH POOLING ÜBERTRAG UEBERTRAG AN 2724693	140,00 EUR
	23.05.2024
CASH POOLING ÜBERTRAG	707,60 EUR



DASHBOARD



ACCOUNTS



ORDERS



ONLINE SERVICES



CONTACTS



SUPPORT



USER MANUAL

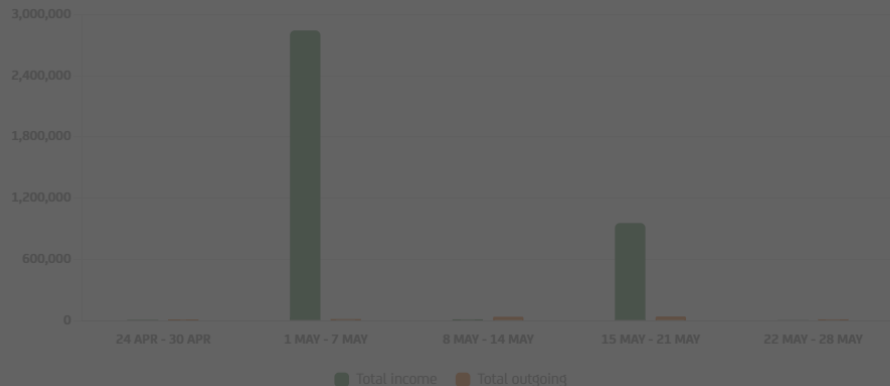
Dashboard

Last updated 28.05.2024, 11:06 [REFRESH](#)

BALANCE AND CASH FLOW

5.118.161,52 EUR

ALL EUR ACCOUNTS BALANCES ▼



Quick access bar

By clicking the icons, you have direct access to other functions of the Corporate Portal if you are using it. The timer shows the time until automatic logout. If you are inactive for more than 5 minutes, the session is automatically closed by the system in accordance with legal requirements.

TOTAL INCOME

1.313,40 EUR

All EUR accounts - Last 7 days

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All EUR accounts - Last 7 days

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SEPA-GUTSCHRIFT 12345678901234567890	2,00 EUR	23.05.2024
CASH POOLING ÜBERTRAG UEBERTRAG AN 2724693	140,00 EUR	23.05.2024
CASH POOLING ÜBERTRAG	707,60 EUR	

ACCOUNTS

[VIEW ALL ACCOUNTS >](#)



DASHBOARD

Dashboard

Last updated 28.05.2024, 11:06 [REFRESH](#)



ACCOUNTS



ORDERS



ONLINE SERVICES



CONTACTS



SUPPORT



USER MANUAL

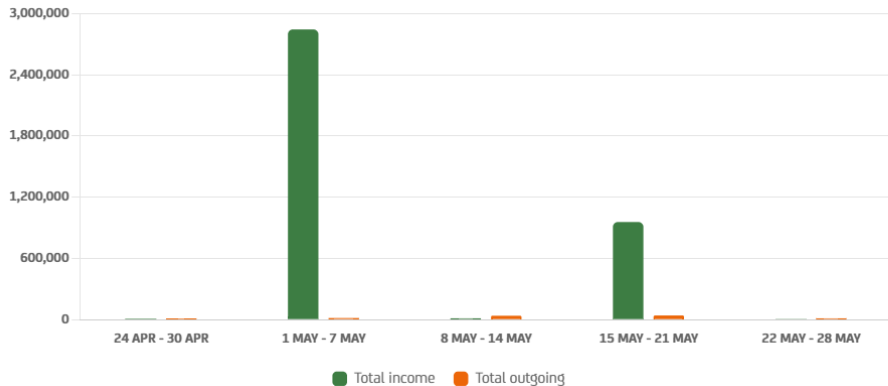
[▶ MAKE A SEPA PAYMENT](#) [🌐 MAKE A FOREIGN PAYMENT](#)

BALANCE AND CASH FLOW

EUR ACCOUNTS

5.118.161,52 EUR

[ALL EUR ACCOUNTS BALANCES](#)



Graphical account balance

Track your finances with a clear graphical representation.

LATEST TRANSACTIONS

EUR ACCOUNTS

1.313,40 EUR

All EUR accounts - Last 7 days

TOTAL OUTGOING

-12.350,87 EUR

All EUR accounts - Last 7 days

↓ INCOMING TRANSACTIONS

↑ OUTGOING TRANSACTIONS

CASH POOLING ÜBERTRAG UEBERTRAG AN 2724693	70,00 EUR	24.05.2024
CASH POOLING ÜBERTRAG UEBERTRAG AN 2724693	353,80 EUR	24.05.2024
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CASH POOLING ÜBERTRAG UEBERTRAG AN 2724693	140,00 EUR	23.05.2024
CASH POOLING ÜBERTRAG	707,60 EUR	

ACCOUNTS

[VIEW ALL ACCOUNTS >](#)



Dashboard

Last updated 28.05.2024, 11:06 [REFRESH](#)

[MAKE A SEPA PAYMENT](#) [MAKE A FOREIGN PAYMENT](#)



ACCOUNTS



ORDERS



ONLINE SERVICES



CONTACTS



SUPPORT



USER MANUAL

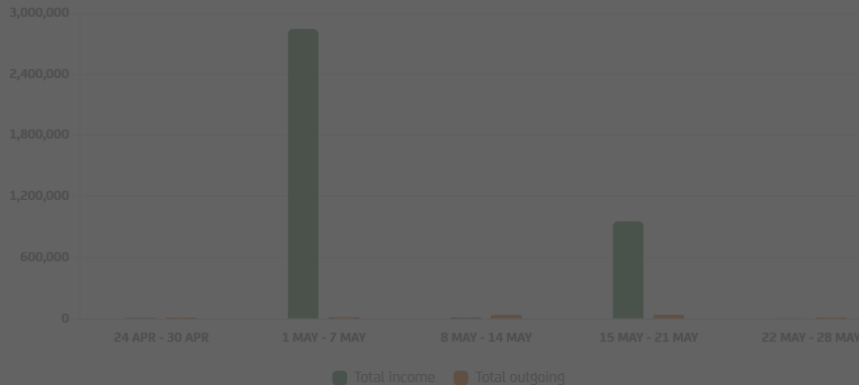
BALANCE AND CASH FLOW

Latest transactions
A detailed list of your last incoming and outgoing payments gives you a quick overview of your cash flow.

EUR ACCOUNTS

5.118.161,52 EUR

ALL EUR ACCOUNTS BALANCES



LATEST TRANSACTIONS

EUR ACCOUNTS

TOTAL INCOME

1.313,40 EUR

All EUR accounts - Last 7 days

TOTAL OUTGOING

-12.350,87 EUR

All EUR accounts - Last 7 days

↓ INCOMING TRANSACTIONS

↑ OUTGOING TRANSACTIONS

CASH POOLING ÜBERTRAG UEBERTRAG AN 2724693	70,00 EUR	24.05.2024
CASH POOLING ÜBERTRAG UEBERTRAG AN 2724693	353,80 EUR	24.05.2024
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SEPA-GUTSCHRIFT 12345678901234567890	2,00 EUR	23.05.2024
CASH POOLING ÜBERTRAG UEBERTRAG AN 2724693	140,00 EUR	23.05.2024
CASH POOLING ÜBERTRAG	707,60 EUR	



Account overview

The account overview provides a comprehensive overview of all your accounts in one place. See your available account balance and your credit limits immediately.

ACCOUNTS

[VIEW ALL ACCOUNTS >](#)

Please click the 'load missing data' button to retrieve account data that did not load successfully.

LOAD MISSING DATA

	Bernd DE90 5032 0191 Last update 28.05.2024, 11:06	KONTOKORRENTKONTO HypoVereinsbank	CURRENT BALANCE 792,00 EUR
	Jonas DE02 7002 0270 Last update 28.05.2024, 11:06	KONTOKORRENTKONTO HypoVereinsbank	CURRENT BALANCE 0,00 EUR
	Jonas DE74 7632 0072 Last update 28.05.2024, 11:06	KONTOKORRENTKONTO HypoVereinsbank	CURRENT BALANCE 0,00 EUR
	Katja DE12 5032 0191	KONTOKORRENTKONTO HypoVereinsbank	CURRENT BALANCE 6.973.557,19 EUR



Accounts

Last updated 28.05.2024, 11:06 [REFRESH](#)

RUB Accounts Balance 35.440,92 RUB	USD Accounts Balance -17.940.576,23 USD	HRK Accounts Balance 0,00 HRK
CZK Accounts Balance 30.401,26 CZK	TRY Accounts Balance 6.302,21 TRY	CHF Accounts Balance 47.003,57 CHF
BDT Accounts Balance 0,00 BDT	BGN Accounts Balance 2.284,72 BGN	PLN Accounts Balance 4.356,46 PLN

2 MISSING ACCOUNT BALANCE(S) [LOAD MISSING DATA](#)

Search for account type, IBAN, bank, currency, etc

[SHOW FILTERS](#)

[GRID VIEW](#) | [LIST VIEW](#)

CURRENT ACCOUNTS

Bernd

DE90 5032 0191 · EUR

KONTOKORRENTKONTO · HYPOVEREINSBANK

Current balance
792,00 EUR

Last updated 28.05.2024, 11:06

Jonas

DE02 7002 0270 · EUR

KONTOKORRENTKONTO · HYPOVEREINSBANK

Current balance
0,00 EUR

Last updated 28.05.2024, 11:06

Jonas

DE74 7632 0072 · EUR

KONTOKORRENTKONTO · HYPOVEREINSBANK

Current balance
0,00 EUR

Last updated 28.05.2024, 11:06

Current accounts

Choose between grid view or list view to organize and view your accounts according to your preferences. The total balances of all your accounts are also displayed cumulatively by currency.



BERND 5032 0191 CURRENT ACCOUNT - HYPOVEREINSBANK

Current balance
792,00 EUR

Transaction overview

Selecting an account in the account overview takes you to the transaction overview where you can activate various filter functions (period or details of an individual booking) and download, save or print this data.

LATEST TRANSACTIONS

Last updated 28.05.2024, 11:15 [REFRESH](#)

1 M 3 M 6 M 1 Y 2 Y YTD
TIME-PERIOD: 28.04.2024 - 28.05.2024

↓ SORTED BY BOOKING DATE ↓

PURPOSE	BOOKING DATE	VALUTA DATE	AMOUNT
ENTGELT DATEV3A Service DATEV 01/05	24.05.2024	24.05.2024	-10,00 EUR
ENTGELT DATEV3A Service DATEV 01/05	24.05.2024	24.05.2024	-10,00 EUR
ENTGELT UCAA1000 Tagesauszug C53 01	24.05.2024	24.05.2024	-7,50 EUR
ENTGELT UCAA1000 EBANKING Nutzung 0	24.05.2024	24.05.2024	-15,00 EUR
ENTGELT DATEV3A Service DATEV 01/05	23.05.2024	23.05.2024	-10,00 EUR
ENTGELT UCAA1000 EBANKING Nutzung 0	23.05.2024	23.05.2024	-15,00 EUR
ENTGELT UCAA1000 Tagesauszug C53 01	23.05.2024	23.05.2024	-7,50 EUR



Accounts

Last updated 28.05.2024, 11:06 [REFRESH](#)

Overview of your accounts as grid view

RUB Accounts Balance 35.440,92 RUB	USD Accounts Balance -17.940.576,23 USD	HRK Accounts Balance 0,00 HRK
CZK Accounts Balance 30.401,26 CZK	TRY Accounts Balance 6.302,21 TRY	CHF Accounts Balance 47.003,57 CHF
BDT Accounts Balance 0,00 BDT	BGN Accounts Balance 2.284,72 BGN	PLN Accounts Balance 4.356,46 PLN

2 MISSING ACCOUNT BALANCE(S) [LOAD MISSING DATA](#)

🔍 Search for account type, IBAN, bank, currency, etc

[SHOW FILTERS](#)

GRID VIEW [LIST VIEW](#)

CURRENT ACCOUNTS

Bernd ⋮

DE90 5032 0191 EUR

KONTOKORRENTKONTO · HYPOVEREINSBANK

Current balance
792,00 EUR

Last updated 28.05.2024, 11:06

Jonas ⋮

DE02 7002 0270 EUR

KONTOKORRENTKONTO · HYPOVEREINSBANK

Current balance
0,00 EUR

Last updated 28.05.2024, 11:06

Jonas ⋮

DE74 7632 0072 EUR

KONTOKORRENTKONTO · HYPOVEREINSBANK

Current balance
0,00 EUR

Last updated 28.05.2024, 11:06

Katja ⋮

DE12 5032 0191 EUR

KONTOKORRENTKONTO · HYPOVEREINSBANK

Leon ⋮

DE93 7632 0072 EUR

KONTOKORRENTKONTO · HYPOVEREINSBANK

Martin ⋮

DE46 5032 0191 EUR

KONTOKORRENTKONTO · HYPOVEREINSBANK



Accounts

Last updated 28.05.2024, 11:06 [REFRESH](#)

Overview of your accounts as list view

RUB Accounts Balance 35.440,92 RUB	USD Accounts Balance -17.940.576,23 USD	HRK Accounts Balance 0,00 HRK
CZK Accounts Balance 30.401,26 CZK	TRY Accounts Balance 6.302,21 TRY	CHF Accounts Balance 47.003,57 CHF
BDT Accounts Balance 0,00 BDT	BGN Accounts Balance 2.284,72 BGN	PLN Accounts Balance 4.356,46 PLN

2 MISSING ACCOUNT BALANCE(S) [LOAD MISSING DATA](#)

Search for account type, IBAN, bank, currency, etc

[SHOW FILTERS](#)

[GRID VIEW](#)

[LIST VIEW](#)

ACCOUNT NAME	BANK NAME	ACCOUNT TYPE	CURRENT BALANCE	CURRENCY	LATEST UPDATE	
Bernd DE90 5032 0191	HypoVereinsbank	Kontokorrentkonto	792,00	EUR	28.05.2024, 11:06	
Jonas DE02 7002 0270	HypoVereinsbank	Kontokorrentkonto	0,00	EUR	28.05.2024, 11:06	
Jonas DE74 7632 0072	HypoVereinsbank	Kontokorrentkonto	0,00	EUR	28.05.2024, 11:06	
Katja DE12 5032 0191	HypoVereinsbank	Kontokorrentkonto	6.973.557,19	EUR	28.05.2024, 11:06	



- DASHBOARD
- ACCOUNTS
- ORDERS**
- ONLINE SERVICES
- CONTACTS
- SUPPORT

ORDERS OVERVIEWS

- Transfers / Direct Debits
- Bulk transfers
- Standing orders

MAKE A NEW ORDER

- SEPA CREDIT TRANSFER
- FOREIGN TRANSFER
- DIRECT DEBIT
- BULK TRANSFER
- STANDING ORDER**

Orders

Access various payment functions directly or get an overview of payment orders that have already been initiated.

RUB Accounts Balance 35.440,92 RUB	CHF Accounts Balance 47.003,57 CHF	TRY Accounts Balance 6.302,21 TRY
RON Accounts Balance 5.713,87 RON	BDT Accounts Balance 0,00 BDT	CZK Accounts Balance 30.401,26 czk
HRK Accounts Balance 0,00 HRK	PLN Accounts Balance 4.356,46 PLN	HUF Accounts Balance 501.049,74 HUF

MISSING ACCOUNT BALANCE(S) LOAD MISSING DATA

GRID VIEW LIST VIEW

<p>L3 · EUR EINSBANK</p> <p>Current balance 792,00 EUR</p> <p>Last updated 28.05.2024, 11:17</p>	<p>Jonas [REDACTED]</p> <p>DE02 7002 0270 [REDACTED] · EUR KONTOKORRENTKONTO · HYPOVEREINSBANK</p> <p>Current balance 0,00 EUR</p> <p>Last updated 28.05.2024, 11:17</p>	<p>Jonas [REDACTED]</p> <p>DE74 7632 0072 [REDACTED] · EUR KONTOKORRENTKONTO · HYPOVEREINSBANK</p> <p>Current balance 0,00 EUR</p> <p>Last updated 28.05.2024, 11:17</p>
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<p>L7 · EUR EINSBANK</p> <p>Current balance 0,00 EUR</p> <p>Last updated 28.05.2024, 11:17</p>	<p>Leon [REDACTED]</p> <p>DE93 7632 0072 [REDACTED] · EUR KONTOKORRENTKONTO · HYPOVEREINSBANK</p> <p>Current balance 0,00 EUR</p> <p>Last updated 28.05.2024, 11:17</p>	<p>Martin [REDACTED]</p> <p>DE46 5032 0191 [REDACTED] · EUR KONTOKORRENTKONTO · HYPOVEREINSBANK</p> <p>Current balance 0,00 EUR</p> <p>Last updated 28.05.2024, 11:17</p>
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Transfers / Direct Debits

▶ MAKE A SEPA PAYMENT 🌐 MAKE A FOREIGN PAYMENT

🔍 Search

📄 SORTED BY LAST UPDATE

REMITTER	COUNTERPARTY	TYPE	STATUS	DATE / TIME	AMOUNT	CURRENCY	
Bernd DE90 5032 0191	S... GmbH DE12 5032 0191	Foreign Payment	✓ SUCCESS	21.03.2024, 12:10	40,00	USD	⋮
Bernd DE90 5032 0191	John DE20 5032 0191	SEPA Credit Transfer	✓ SUCCESS	21.03.2024, 12:08	100,00	EUR	⋮
Bernd DE90 5032 0191	A B C FR76 1695 8000	Instant Payment	! FAILED	05.03.2024, 16:46	1,00	EUR	⋮

Payment overview

Here you get an overview of all payments already made within PayGate. You can also sort them according to certain criteria or have them executed again directly.



Bulk transfers

Last updated 28.05.2024, 11:22 [REFRESH](#)

[+ Add a new bulk transfer](#)

SORTED BY LAST UPDATED

REMITTER/CREDITOR	DESCRIPTION	TYPE	STATUS	LAST UPDATED	AMOUNT
Katja DE12 5032 0191	UAT pain.001.001.03 1 transaction (2).xml 1 TRANSFERS	SEPA CREDIT TRANSFER	✓ SUCCESS	29.04.2024	55,00 EUR

Overview of bulk transfers

Here you will find an overview of the bulk transfers in PayGate and can create and authorize further bulk transfers (files).



Standing Orders

Last updated 28.05.2024, 11:23 [REFRESH](#)

[+ Add new](#)

↓ SORTED BY AMOUNT ↓

STATUS	ACCOUNT	BENEFICIARY	AMOUNT	FREQUENCY	NEXT EXECUTION DATE	START DATE	END DATE	
ACTIVE	Bernd DE90 5032 0191	FLORIAN DE18 3022 0190	1.126,00 EUR	Monthly	30.05.2024	30.05.2024	Unlimited	⋮
ACTIVE	Katja DE12 5032 0191	FLORIAN DE18 3022 0190	1.104,00 EUR	Monthly	28.05.2024	28.05.2024	Unlimited	⋮
ACTIVE	Katja DE12 5032 0191	FOR DE64 2019 0003	90,54 EUR	Monthly	06.06.2024	06.03.2024	06.06.2024	⋮

Overview of standing orders

Here you will find an overview of your existing standing orders. You can add further orders or change, suspend or delete existing orders.

Please note that when changing a standing order, neither the ordering party account nor the frequency or execution date can be changed. In this case, the standing order must be deleted and set up again.



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Create SEPA Credit Transfer

- 1
- 2 PAYMENT DETAILS
- 3

REMITTER DETAILS

Remitter

Bernd █████ - DE90 5032 0191 ██████████ · EUR
CURRENT ACCOUNT · 792,00 EUR

Account Owner

Bernd █████

BENEFICIARY DETAILS

Beneficiary Name



Beneficiary IBAN

ADDRESS INFORMATION

Street Name (optional)

ZIP Code (optional)

City (optional)

Country (optional)

SEPA credit transfer (1/6)

The SEPA payment screen is easy to fill in and allows you to import information directly from your saved contacts.



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Create SEPA Credit Transfer

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- 2 PAYMENT DETAILS
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REMITTER DETAILS

Remitter

Bernd █████ - DE90 5032 0191 ██████████ · EUR
CURRENT ACCOUNT · 792,00 EUR

Account Owner

Bernd █████

BENEFICIARY DETAILS

Beneficiary Name

Beneficiary IBAN

ADDRESS INFORMATION

Street Name (optional)

ZIP Code (optional)

City (optional)

Country (optional)

SEPA credit transfer (2/6)

You can select the remitter account in this dropdown. After selecting the account all saved details (holder, IBAN, balance, currency) appear automatically.



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Create SEPA Credit Transfer

- 1
- 2 PAYMENT DETAILS
- 3

REMITTER DETAILS

Remitter

Bernd █████ - DE90 5032 0191 ██████████ · EUR
CURRENT ACCOUNT · 792,00 EUR

Account Owner

Bernd █████

BENEFICIARY DETAILS

Beneficiary Name



Beneficiary IBAN

ADDRESS INFORMATION

Street Name (optional)

ZIP Code (optional)

City (optional)

Country (optional)

SEPA credit transfer (3/6)

Click on the icon to open the list of your saved contacts. Select one of these contacts to automatically fill in the saved information or enter all the necessary data manually.



ZIP Code (optional) City (optional) Country (optional)

PAYMENT DETAILS

Amount
EUR

Execution Date (optional)
28.05.2024 31

Payment arrival
Standard bank transfer
[TYPE OF EXECUTION >](#)

Purpose (optional)
140 CHARACTERS LEFT

ADDITIONAL INFORMATION

Purpose Code (optional) End to End reference (optional) Instruction ID (optional)

Ultimate Remitter Name (optional) Ultimate Beneficiary Name (optional)

Cancel

Confirm

SEPA credit transfer (4/6)

Please note that SEPA credit transfers can only be made in EURO (€).



ZIP Code (optional) City (optional) Country (optional)

PAYMENT DETAILS

Amount

EUR

Execution Date (optional)

28.05.2024

Payment arrival

Standard bank transfer

[TYPE OF EXECUTION >](#)

Purpose (optional)

140 CHARACTERS LEFT

ADDITIONAL INFORMATION

Purpose Code (optional)

End to End reference (optional)

Instruction ID (optional)

Ultimate Remitter Name (optional)

Ultimate Beneficiary Name (optional)

Cancel

Confirm

SEPA credit transfer (5/6)

By clicking on „Type of execution“, you can choose between standard and instant transfers. For security reasons, you can only make instant transfers up to a maximum amount of EUR 15,000.00 per transaction.



ZIP Code (optional) City (optional) Country (optional)

PAYMENT DETAILS

Amount

EUR

Execution Date (optional)

28.05.2024

Payment arrival

Standard bank transfer
[TYPE OF EXECUTION >](#)

Purpose (optional)

140 CHARACTERS LEFT

ADDITIONAL INFORMATION

Purpose Code (optional)

End to End reference (optional)

Instruction ID (optional)

Ultimate Remitter Name (optional)

Ultimate Beneficiary Name (optional)

Cancel

Confirm

SEPA credit transfer (6/6)

The following optional fields are available for additional information:

- **Purpose code:** Entering the purpose code allows you to classify credit transfers and direct debits automatically.
- **End to end reference:** The end to end reference is forwarded unchanged from the remitter of the transaction to the beneficiary, as is the purpose of the payment.
- **Ultimate remitter name:** You can enter the remitter here if they are not the same as the account holder.
- **Ultimate beneficiary name:** You can enter the beneficiary here if it differs from the recipient account.



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Create a Foreign Transfer

- 1 ✓
- 2 **PAYMENT DETAILS**
- 3

REMITTER DETAILS

Remitter

Bernd █████ - DE90 5032 0191 ██████████ · 🇪🇺 EUR
CURRENT ACCOUNT · 792,00 EUR

Account Owner

Bernd █████

BENEFICIARY DETAILS

Beneficiary Name



Beneficiary IBAN / Account Number

BIC (SWIFT) / National Bank Code

Bank name

Bank street name (optional)

Bank city

Bank country

Bank ZIP Code (optional)

Foreign transfer (1/6)

Our platform offers you smooth processing of your international payment transactions worldwide.



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Create a Foreign Transfer

- 1
- 2 PAYMENT DETAILS**
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REMITTER DETAILS

Remitter

Bernd [redacted] - DE90 5032 0191 [redacted] · EUR
CURRENT ACCOUNT · 792,00 EUR

Account Owner

Bernd [redacted]

BENEFICIARY DETAILS

Beneficiary Name



Beneficiary IBAN / Account Number

BIC (SWIFT) / National Bank Code

Bank name

Bank street name (optional)

Bank city

Bank country

Bank ZIP Code (optional)

Foreign transfer (2/6)

Click on the icon to open the list of your saved contacts. Select one of these contacts to automatically fill in the saved information or enter all the necessary data manually.



bank street name (optional)

Bank city

Bank country

Bank ZIP Code (optional)

ADDRESS INFORMATION

Street Name (optional)

ZIP Code (optional)

City

Country

PAYMENT DETAILS

Please note the possible reporting obligation in accordance with the Foreign Trade and Payments Ordinance ([Außenwirtschaftsverordnung](#)) from EUR 12,500.00.

Amount

Execution Date (optional)

Purpose (optional)

140 CHARACTERS LEFT

CHARGES REGULATION

Charge Bearer ⓘ

SHA BEN OUR

Charge account (optional)

Cancel

Confirm

Foreign transfer (3/6)

The reporting obligations of the Foreign Trade and Payments Ordinance must be adhered to.



bank street name (optional)

Bank city

Bank country

Bank ZIP Code (optional)

ADDRESS INFORMATION

Street Name (optional)

ZIP Code (optional)

City

Country

PAYMENT DETAILS

Please note the possible reporting obligation in accordance with the Foreign Trade and Payments Ordinance ([Außenwirtschaftsverordnung](#)) from EUR 12,500.00.

Amount

Execution Date (optional)

Purpose (optional)

140 CHARACTERS LEFT

CHARGES REGULATION

Charge Bearer

SHA BEN OUR

Charge account (optional)

Cancel

Confirm

Foreign transfer (4/6)

Click on the dropdown field to select the desired order currency.



bank street name (optional)

Bank city

Bank country

Bank ZIP Code (optional)

ADDRESS INFORMATION

Street Name (optional)

ZIP Code (optional)

City

Country

PAYMENT DETAILS

Please note the possible reporting obligation in accordance with the Foreign Trade and Payments Ordinance ([Außenwirtschaftsverordnung](#)) from EUR 12,500.00.

Amount

Execution Date (optional)

Purpose (optional)

140 CHARACTERS LEFT

CHARGES REGULATION

Charge Bearer ⓘ

SHA BEN OUR

Charge account (optional)

Cancel

Confirm

Foreign transfer (5/6)

The three options for the charges regulation are:

- Share (**SHA**): Charges are shared between remitter and beneficiary.
- Beneficiary pays costs (**BEN**): Charges are paid in full by the beneficiary.
- Our customer charged (**OUR**): Charges are paid in full by the remitter.



bank street name (optional)

Bank city

Bank country

Bank ZIP Code (optional)

ADDRESS INFORMATION

Street Name (optional)

ZIP Code (optional)

City

Country

PAYMENT DETAILS

Please note the possible reporting obligation in accordance with the Foreign Trade and Payments Ordinance ([Außenwirtschaftsverordnung](#)) from EUR 12,500.00.

Amount

Execution Date (optional)

Purpose (optional)

140 CHARACTERS LEFT

CHARGES REGULATION

Charge Bearer ⓘ

SHA BEN OUR

Charge account (optional)

Cancel

Confirm

Foreign transfer (6/6)

A different account for the charges can be selected in the dropdown.



< BACK

Create a Direct Debit

- 1 DATA ENTRY
- 2 SUMMARY
- 3 CONFIRMATION

CREDITOR ACCOUNT DETAILS

Creditor account

Bernd ██████ - DE90 5032 0191 ██████ +███ 11 · EUR
CURRENT ACCOUNT · 792,00 EUR

Account owner

Bernd ██████

Creditor ID

Insert creditor ID

ADDITIONAL REMITTER DETAILS

Ultimate creditor name (optional) ⓘ

Insert name

AUTHORISATION DETAILS

Direct Debit type ⓘ

Direct Debit Core

Batch booking ⓘ

Yes No

Direct debit (1/8)

The precondition for collecting a direct debit is the existence of a valid SEPA mandate (please be aware of the statutory mandatory components).

DEBTOR DETAILS

Debtor Name

Debtor IBAN



< BACK

Create a Direct Debit

- 1 DATA ENTRY
- 2 SUMMARY
- 3 CONFIRMATION

CREDITOR ACCOUNT DETAILS

Creditor account

Bernd [redacted] - DE90 5032 0191 [redacted] +49 111 [redacted] · EUR
CURRENT ACCOUNT · 792,00 EUR

Account owner

Bernd [redacted]

Creditor ID
Insert creditor ID

ADDITIONAL REMITTER DETAILS

Ultimate creditor name (optional) ⓘ

Insert name

AUTHORISATION DETAILS

Direct Debit type ⓘ

Direct Debit Core

Batch booking ⓘ

Yes No

Direct debit (2/8)

Beneficiaries of a SEPA core direct debit or a company direct debit (B2B) require a Creditor ID (CI). This is issued by the German Federal Bank and must be deposited with the beneficiary's bank.



< BACK

Create a Direct Debit

- 1 DATA ENTRY**
- 2 SUMMARY
- 3 CONFIRMATION

CREDITOR ACCOUNT DETAILS

Creditor account

Bernd █████ - DE90 5032 0191 █████ +█████ █████ · EUR
CURRENT ACCOUNT · 792,00 EUR

Account owner

Bernd █████

Creditor ID

Insert creditor ID

ADDITIONAL REMITTER DETAILS

Ultimate creditor name (optional) ⓘ

Insert name

AUTHORISATION DETAILS

Direct Debit type ⓘ

Direct Debit Core

Batch booking ⓘ

Yes No

Direct debit (3/8)

Here you decide whether you would like to collect a SEPA core direct debit (with an 8-week right of revocation) or a SEPA B2B direct debit.

For B2B direct debits, please note that the SEPA B2B direct debit mandate must be deposited with the bank of the debtor(s); the bank is obliged to check the mandate.



AUTHORISATION DETAILS

Direct Debit type ⓘ

Direct Debit Core

Batch booking ⓘ

Yes No

DEBTOR DETAILS

Debtor Name



Debtor IBAN

Mandate ID

Date of signature ⓘ



ADDITIONAL DEBTOR DETAILS ^

Street name (optional)

Zip code (optional)

City (optional)

Country (optional)

Ultimate debtor name (optional) ⓘ

TRANSACTION DETAILS

Amount

Collection date ⓘ

Purpose (optional)

140 CHARACTERS LEFT

ADDITIONAL TRANSACTION DETAILS ^

Direct debit (4/8)

Click on the icon to open the list of your saved contacts. Select one of these contacts to automatically fill in the saved information or enter all necessary data manually.



AUTHORISATION DETAILS

Direct Debit type ⓘ

Direct Debit Core

Batch booking ⓘ

Yes No

DEBTOR DETAILS

Debtor Name

Debtor IBAN

Mandate ID

Date of signature ⓘ

ADDITIONAL DEBTOR DETAILS ^

Street name (optional)

Zip code (optional)

City (optional)

Country (optional)

Ultimate debtor name (optional) ⓘ

TRANSACTION DETAILS

Amount

Collection date ⓘ

Purpose (optional)

140 CHARACTERS LEFT

ADDITIONAL TRANSACTION DETAILS ^

Direct debit (5/8)

The date on which the mandate was signed must be stated.



Country (optional)

Ultimate debit name (optional)

TRANSACTION DETAILS

Amount

Collection date ⓘ

Purpose (optional)

140 CHARACTERS LEFT

ADDITIONAL TRANSACTION DETAILS ^

Sequence type

Purpose code (optional)

Instruction ID (optional)

End to end reference (optional)

Cancel

Confirm

Direct debit (6/8)

Please note that direct debits can only be made in EURO (€).



DASHBOARD



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ONLINE SERVICES



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SUPPORT



USER MANUAL

Country (optional)

Ultimate debit name (optional)

TRANSACTION DETAILS

Amount

Collection date ⓘ

Purpose (optional)

140 CHARACTERS LEFT

ADDITIONAL TRANSACTION DETAILS ^

Sequence type

Purpose code (optional)

Instruction ID (optional)

End to end reference (optional)

Cancel

Confirm

Direct debit (7/8)

Enter the desired execution date here. Please consider the advance notice periods.



Country (optional)

Ultimate account name (optional)

TRANSACTION DETAILS

Amount

Collection date

Purpose (optional)

140 CHARACTERS LEFT

ADDITIONAL TRANSACTION DETAILS

Sequence type

Purpose code (optional)

Instruction ID (optional)

End to end reference (optional)

Cancel

Confirm

Direct debit (8/8)

You have the option of entering additional order details:

- The input of the **sequence type** is **mandatory**.
- The input of a **purpose code**, an **instruction ID** or an **end to end reference** is **optional**.



[← BACK](#)

Create a Bulk Transfer

UPLOAD A PRECOMPILED XML FILE

You can process only one unique order type at a time (SEPA Credit Transfer / SEPA Direct Debit Core / SEPA Direct Debit B2B) . All orders must have the same remitter account.



Drag and drop your file here to upload or [browse for it](#)

ONLY XML FILE FORMAT CAN BE PROCESSED. MAXIMUM 50 PAYMENTS PER FILE.

Bulk transfer

Here you can quickly and conveniently create and edit your bulk transfers. Uploading is possible both via File Explorer and via drag & drop.

Please note that for technical reasons, a maximum of 50 entries per bulk transfer order can currently be entered.



Create a Standing Order

- 1
- 2
- 3

REMITTER DETAILS

Remitter

Bernd [redacted] - DE90 5032 0191 [redacted] · EUR
CURRENT ACCOUNT · 792,00 EUR

Account Owner

Bernd [redacted]

PAYMENT DETAILS

Beneficiary Name

Beneficiary IBAN

Amount

EUR

Purpose (optional)

140 CHARACTERS LEFT

Standing order (1/4)

New standing orders can be set up quickly and conveniently. To do this, first select the remitter from the dropdown menu.



Bernd

PAYMENT DETAILS

Beneficiary Name



Beneficiary IBAN

Amount



Purpose (optional)

140 CHARACTERS LEFT

SCHEDULE TRANSFER

Frequency

First Execution Date



Last Execution Date

Cancel

Confirm

Standing order (2/4)

Click on the icon to open the list of your saved contacts. Select one of these contacts to automatically fill in the saved information or enter all the necessary data manually.



Bernd

PAYMENT DETAILS

Beneficiary Name Beneficiary IBAN

Amount

Purpose (optional)

140 CHARACTERS LEFT

SCHEDULE TRANSFER

Frequency First Execution Date Last Execution Date

Cancel

Confirm

Standing order (3/4)

Please note that standing orders can only be made in EURO (€).



Bernd

PAYMENT DETAILS

Beneficiary Name



Beneficiary IBAN

Amount



Purpose (optional)

140 CHARACTERS LEFT

SCHEDULE TRANSFER

Frequency

First Execution Date



Last Execution Date

Cancel

Confirm

Standing order (4/4)

To complete the standing order, select the execution frequency and the date of the first and last execution.



Online services

OPEN ORDERS

COVERNOTES

OPEN ORDERS

Last updated 28.05.2024, 11:40 [REFRESH](#)

REMITTER	COUNTERPARTY	TYPE	STATUS	LAST UPDATE ↓	AMOUNT	CURRENCY	
Uta [redacted] DE71 5032 0191 [redacted]	te AG HR89 2402 0061 [redacted]	SEPA Credit Transfer	✓ PARTIALLY SIGNED	28.05.2024, 11:40	1.438,00	EUR	SIGN ⋮
Uta [redacted] DE71 5032 0191 [redacted]	For Andrey [redacted] DE38 1003 0200 [redacted]	SEPA Credit Transfer with execution	✓ FULLY AUTHORIZED	28.05.2024, 11:40	88,00	EUR	⋮
Uta [redacted] DE71 5032 0191 [redacted]	For [redacted] DE74 3006 0601 [redacted]	SEPA Credit Transfer with execution	❗ REJECTED	28.05.2024, 11:40	590,99	EUR	⋮
Uta [redacted] DE71 5032 0191 [redacted]	[redacted]	[redacted]	[redacted]	28.05.2024, 11:40	10,00	EUR	⋮
Katja [redacted] DE12 5032 0191 [redacted]	Goofy [redacted] DE65 5001 0517 [redacted]	SEPA Credit Transfer	🗑 DELETED	28.05.2024, 11:40	15,00	EUR	⋮
Katja [redacted] DE12 5032 0191 [redacted]	[redacted] Company AT15 1200 0514 [redacted]	SEPA Credit Transfer with execution	✓ FULLY AUTHORIZED	28.05.2024, 11:40	23,55	EUR	⋮
Katja [redacted] DE12 5032 0191 [redacted]	Paul AG [redacted]	SEPA Credit Transfer with execution	✓ FULLY AUTHORIZED	28.05.2024, 11:40	0,00	EUR	⋮

Online services give you a quick overview of your open payment orders.



Online services

OPEN ORDERS

COVERNOTES

COVERNOTES

Last updated 28.05.2024, 11:40 [REFRESH](#)

REMITTER	REFERENCE NUMBER	STATUS	EXECUTION DATE ↓	AMOUNT	CURRENCY	
Katja [redacted] DE12 5032 0191 [redacted]	F57796DC89114B4ABA09A76B996EBCFF 1 TRANSFERS	TO BE SIGNED	01.07.2024	55,00	EUR	
Katja [redacted] DE12 5032 0191 [redacted]	1EB39E33BA614D3DB3853FF474A4C177 1 TRANSFERS	TO BE SIGNED	01.07.2024	55,00	EUR	
Katja [redacted] DE12 5032 0191 [redacted]	F8891D4DE4ED494EAD6C466E04ECF821 1 TRANSFERS	TO BE SIGNED	01.07.2024	55,00	EUR	
Katja [redacted] DE12 5032 0191 [redacted]	2877D2856A93458399E0796966346D84 1 TRANSFERS	TO BE SIGNED	01.07.2024	55,00	EUR	
Katja [redacted] DE12 5032 0191 [redacted]	5944F6C8E8E140E396C224748E7671A5 1 TRANSFERS	TO BE SIGNED	01.07.2024	55,00	EUR	
Katja [redacted] DE12 5032 0191 [redacted]	BA3E80FACAA34841A17F5969D7954F8A 1 TRANSFERS	TO BE SIGNED	01.07.2024	55,00	EUR	



Another **Online services** function allows you to manage and edit your **covernotes**. Bulk transfer order files in IZV and SEPA format can be signed, changed or deleted here.



Contacts

[+ New Contact](#)

Search contact

ALL CONTACTS

FAVOURITES

H

Helldi

DE20 5032 0191



M

Müller

FI21 1234 5600



S

SI GmbH

DE12 5032 0191



Müller

FI21 1234 5600

[★ ADD TO FAVOURITES](#)

[EDIT](#)

CONTACT DETAILS

IBAN / ACCOUNT NUMBER

FI21 1234 5600

BIC

NDEAFIHHXXX

CLIENT NUMBER

24316

COMMENTS

-

ADDRESS DETAILS

STREET NAME

Sonnenstraße 26

ZIP CODE

99098

CITY

Erfurt

COUNTRY

DE

[DELETE CONTACT](#)

Contacts (1/3)

In **contacts**, you can quickly and conveniently save your most frequently used customers. Enter names, addresses and bank details and use the search function in the individual applications to fill in all customer data directly. You can mark frequently used recipients as **favorites** to find them faster. Contacts saved in Online Banking can be imported into PayGate as of July 2024.



DASHBOARD



ACCOUNTS



ORDERS



ONLINE SERVICES



CONTACTS



SUPPORT



USER MANUAL

Search contact

ALL CONTACTS

FAVOURITES

H

Helldi

DE20 5032 0191



M

Müller

FI21 1234 5600



S

Si GmbH

DE12 5032 0191



Edit contact

Individual Person Company

First Name

Last Name

IBAN / Account Number

✓ NORDEA BANK ABP, HELSINKI (NDEAFIHHXXX)

BIC (optional)

Client Number (optional)

Street Name (optional)

ZIP Code (optional)

City (optional)

Country (optional)

Comments (optional)

+ ADD SEPA MANDATE DETAILS

DELETE CONTACT

CANCEL

Save changes

Contacts (2/3)

Of course, you can also edit your contacts later, save additional data or delete them.



S

SI GmbH

DE12 5032 0191

24316

Street Name (optional)

Sonnenstraße 26

ZIP Code (optional)

99098

City (optional)

Erfurt

Country (optional)

Germany

Contacts (3/3)

You can also enter information on **direct debit mandates**.

SEPA MANDATE DETAILS

REMOVE

Direct Debit type

Mandate signature date

 31

Mandate reference number

DELETE CONTACT

CANCEL

Save changes

Your support team

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